

DEPARTMENT OF DRUG CONTROL ADMINISTRATION

From
Thiru N. Selvaraju, B.Pharm.,
Director of Drugs Control i/c
359, Anna Salai,
Chennai-600 006

To
The Secretary to Government,
Health and Family Welfare
Department
Fort. St. George,
Chennai-600009

Ref No.13072/E4/2005 dated 10-11-2006.

Sir,

Sub: Right to Information Act, 2005 – Information – Regarding.
Ref: Government D.O. Letter Ref No. 38127/M2/2005 dated 15-9-2006.

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With reference to the Government DO letter read above, I am submitting herewith the Draft manual as requested under the Right of Information Act, 2005 in the enclosed Annexure

Yours faithfully,

DIRECTOR OF DRUGS CONTROL (I/C)

CHAPTER I

INTRODUCTION

Template for information Handbook

1.1 Background of the Hand-Book

This handbook is prepared with a view to enlighten the public, in General, on the procedures for getting information under the Right to Information Act. the Right to Information Act-2005 was published in the gazette of India on 21st June, 2005. The provisions of sub-section (1) of section 4, sub-section (1) and (2) of section 5, sections 12,13,15,16,24,27 and 28 of the Act shall come into force at once and the remaining provisions of the Act shall come into force on the 120th day of its enactment.

This is an act to provide for setting out the practical regime of right of Information for citizens to secure access to information under the control of Public authorities in order to promote transparency and accountability in the working of every public authority.

1.2 Objective/purpose of this handbook

The purpose of this handbook is to enlighten the public about the particulars, functions, duties, powers of officers and employees working under the control of Director of drugs Control.

1.2 Who are the intended users of this handbook?

This hand book is mainly intended for any citizen interested in the activities of this Directorate.

1.4 Organisation of the information in this hand book.

ORGANISATIONAL CHART

DIRECTOR OF DRUGS CONTROL

Technical

Joint Director of Drugs Control	Deputy Director of Drugs Control	Deputy Director of Drugs Control	Deputy Director of Drugs Control	LEGAL ADVISER
BLOOD BANK	ALLOPATHIC	ISM/COSMETICS	INTELLIGENCE WING (HEADQUARTERS) Legal Advisor Drugs Inspectors	Giving Legal opinion in all cases related to this Directorate
			ADDC, MOBILE SQUAD, MADURAI	

ADMINISTRATION

ASSISTANT DIRECTOR OF DRUGS CONTROL (ADMIN)	ASSISTANT ACCOUNTS OFFICER
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DRUGS TESTING

GOVT. ANALYST, DRUGS TESTING LABORATORY, CHENNAI-6	GOVT. ANALYST, DRUGS SPECIAL, KING INSTITUTE, GUINDY, CHENNAI-32
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13 ZONAL ASSISTANT DIRECTOR OF DRUGS CONTROL

- Zone I
- Zone II
- Zone III
- Zone IV
- Thiruvallur
- Vellore
- Trichy
- Salem
- Coimbatore
- Madurai
- Virudhunagar
- Tirunelvely
- Thanjavur
- Madurai Mobile Squad

SENIOR DRUGS INSPECTORS



DRUGS INSPECTORS

1.5 Definitions (Please provide definitions of various terms used in the handbook)

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1.6 Contact person in case some body want to get more information on topics covered in the hand book as well as other information also.

A.CHENNAI: Director of Drugs control, 359, Anna Salai,
DMS Campus, Chennai-6

A1.MOFFUSSIL: Assistant Director of Drugs Control of the Zone

1.7 Procedure and fee structure for getting information not available in the hand book.

By making applications to Director of Drugs Control who may decide on Procedure and fee structure.

CHAPTER-2

Particulars of Organisation, Functions and duties.

2.1 Objective/purpose of the public authority.

Director of Drugs Control is overall control of this Directorate controlling all activities connected to the Drugs Control Department.

2.2 Mission/Vision Statement of the Public authority

Vision statement of Director of Drugs Control

- i) To regulate the manufacture, Sale and Distribution of drugs and medicines in Tamil Nadu.
- ii) To ensure that drugs are available at reasonable price to all.
- iii) To ensure availability of quality drugs for the public.

2.3 Brief history of the public authority and context of its formation.

The Directorate of drugs Control functioning as a separate Directorate from the year 1981 with the objective of complying the above vision statement.

2.4 Duties of Director of Drugs Control

To ensure the compliance to the Vision statement of this Directorate.

DUTIES OF DIRECTOR OF DRUGS CONTROL

The State Drugs Controller will be the Head of the Department of the Drugs Control Administration and he will exercise overall control over the entire administration. He will also act as the Controlling Authority for all the Drug Inspectors appointed by the State Government as provided under Rule 50(3) of the Drugs and Cosmetics Rules 1945.

The following duties will be performed by him among others:-

1. Processing of cases of disciplinary action.
2. Writing of confidential reports in respect of Deputy Drugs Controllers and Assistant State Drugs Controllers.
3. Counter signing of pay bills, T.A.Bills, Medical claim etc., of officers at the Head Quarters.
4. Any other duties as may be assigned by the Government of Tamil Nadu.
5. Grant of all leaves other than casual leave to all subordinate officers UP TO THE LEVEL OF ADDC.
6. Scrutiny and forwarding applications as sponsoring authority for import of drug /machinery to C.D.C.
7. Budget of State Drugs Control Administration.
8. Enforcing Drugs and Magic Remedies Act.
9. Enforcing Dangerous Drugs Act and the Tamil Nadu Manufacturing Drug Rules.
10. Enforcing the Drug Price Control Over 1979.
11. To render technical advice to this Government and other Heads of Departments on matters relating to the enforcement of Dangerous Drugs Act, Medicinal and Toilet preparation(Excise duties) Act, prohibition Act, Poison Act.

2.5 List of services provided by Director of Drugs Control

- i) Issue of Licences to manufacture, Drugs, Cosmetics and Ayurveda, Siddha, Unani and Homoeopathy Drugs.
- ii) Issue of licences to operate Blood Banks
- iii) Issue of licences for preparing Blood components and Blood products.
- iv) Issue of licences for sale/distribution of drugs.
- v) Issue of certificate of approval for operating approved testing Laboratory.
- vi) Issue of Certificate of Pharmaceutical products.
- vii) Issue of G.M.P. certificate under drugs and Cosmetics Act.
- viii) Issue of Non conviction certificate
- ix) Issue of Recognised Medical Institutions, status for supplying Morphine.
- x) Investigation of Complaints received from Public.
- xi) Drawal of samples by the Inspectors of this Directorate and follow up action on the Analytical reports received under Drugs and Cosmetics Act.
- xii) Intuition of Prosecution as per DPCO '95 and DMR (OA) Act 1954 and drugs and Cosmetics Act 1940 for the contravancies noticed.

2.6 Organisational structure diagram at various levels namely state Directorate, Regional, district, block etc.

ORGANISATIONAL CHART
DIRECTOR OF DRUGS CONTROL

Technical

Joint Director of Drugs Control	Deputy Director of Drugs Control	Deputy Director of Drugs Control	Deputy Director of Drugs Control	LEGAL ADVISER
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ADMINISTRATION

ASSISTANT DIRECTOR OF DRUGS CONTROL (ADMIN)	ASSISTANT ACCOUNTS OFFICER
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- Zone I
- Zone II
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- Zone IV
- Thiruvallur
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- Virudhunagar
- Tirunelvely
- Thanjavur
- Madurai Mobile Squad

SENIOR DRUGS INSPECTORS



DRUGS INSPECTORS

2.8 Expectation of the public authority from the public for enhancing its effectiveness and efficiency

The Public may furnish any information which will help in the improvement of the Directorate so as to detect any violation in the Drugs & Cosmetics Act.

2.9. Arrangements and methods made for seeking public participation/Contribution

2.10 Mechanism available for monitoring the service delivery and public grievance resolution

2.11 Addresses of the main office and other offices at different levels. (Please categorise the addresses district wise for facilitating the understanding by the user)

13 Zonal Offices are situated in

Sl.No.	Name and Address of the State/Zonal Offices	Telephone No.
1.	Thiru M. Bhaskaran, B.Pharm., M.Sc Office of the Assistant Director of Drugs Control, Zone I 359, Anna Salai, (First Floor) Chennai-6	24328734 24403314®
2.	Thiru K.S. Gnanasekaran, B.Pharm., Office of the Assistant Director of Drugs Control, Zone II 359, Anna Salai, (IInd Floor) Chennai-6	24310687 26713607®
3.	Thiru M.M. Yousuff, B.Pharm., Office of the Assistant Director of Drugs Control, Zone III 359, Anna Salai, (Ground Floor) Chennai-6	24351581 ®
4.	Thiru M.M. Yousuff, B.Pharm., Office of the Assistant Director of Drugs Control, Zone IV No.4, Kalyan Nagar, IIIrd street, Mudichur Road, Tambaram West, Chennai-600045	22266876 ®
5.	Thiru R.S. Anbu Ilango, B.Pharm., Office of the Assistant Director of Drugs Control, Tiruvellore Zone, No.201, I Floor, J.N. Road, Tiruvellore-602 001	954116 – 666698

6.	Thiru K. Sundaraswamy,,M..Pharm., Office of the Assistant Director of Drugs Control, Coimbatore Zone I/C No.219, Race Course Road, Coimbatore 641018.	0422-2210350
7.	Thiru S.S.Krishnaram, B.Pharm Office of the Assistant Director of Drugs Control, Madurai Zone, Plot No. 112, Anna Nagar, Madurai-625 020	0452-2650402
8.	Thiru K. Sundaraswamy,,M..Pharm., Office of the Assistant Director of Drugs Control, Salem Zone, i/c No.7, Thiruvalluvar Street, Subramaniapuram, SALEM	0427-2335823
9.	Thiru R.S. Anbu Ilango, B.Pharm., Office of the Assistant Director of Drugs Control, Vellore Zone, i/c No.3, Ekambaram Street, Pulavar Nagar, Rangapuram, Sathuvachery, VELLORE- 632 009.	95416-252120
10.	Thiru M.S. Rajendran, B.Pharm., Office of the Assistant Director of Drugs Control, Thanjavur Zone, No.122, TPS Nagar, MC Road, Thanjavur- 613 007.	04362-236019
11.	Thiru M.S. Rajendran, B.Pharm., Office of the Assistant Director of Drugs Control, Tiruchirapalli Zone, i/c No 19, A.V. Arcade, 9 th Cross East, Thillai Nagar, Trichy-18	0431-2761426
12.	Thiru G.A. Venugopal,, B.Pharm., Office of the Assistant Director of Drugs Control, Tirunelveli Zone, B-74, 17 th Cross street, Maharaja Nagar, Tirunelveli-627 011	0462-2573136
13.	Thiru S.S. Krishnaram, B.Pharm., Office of the Assistant Director of Drugs Control, Virudhunagar Zone, No.80, Chidambaram Street, Virudhunagar – 626 001.	04562-2243731

14.	Thiru S.S. Krishnaram, B.Pharm., Mobile Squad, functioning @ Madurai Zone i/c	0452-2650402
15	Thiru K. Vijayakumar, Government Analyst, Drugs Testing Laboratory, Chennai-6	24310951
16.	Dr. Revathy, M.D. Government Analyst (Drugs special) King institute, Guindy, Chennai-32	22315592

2.12 Working hours of the office Morning 10.00 AM to Evening 5.45 PM

3. Please provide details of the powers and duties of Officers and employees of the Organisation.

DUTIES OF DEPUTY DIRECTOR OF DRUGS CONTROL

He may be notified as the Licensing authority for the entire state under Rule 85 'B'-138 and 152 of the Drugs and Cosmetics Rule 1945 for purpose of VII-A, Part XIV and Part XVI of the Drugs and Cosmetics Rules 1945 (Manufacture for sale of Homoeopathic, Ayurvedic, Siddha, Unani Drugs and Cosmetics).

DUTIES: The following duties will be performed by him among others:-

1. Receipt of applications for the grant/renewal of licences for manufacture of Homoeopathic, Ayurvedic, Siddha, Unani Drugs and Cosmetics.
2. Scrutiny of those applications and referring them to Director of Indigenous Medicine for obtaining opinion.
3. Forwarding those applications to the Drug Inspectors for inspection and report.
4. Processing the applications along with the expert's opinion and Drug Inspectors report.
5. Grant/renewal of those licences.
6. Rejection of applications for grant/renewal of those licences.
7. Cancellation/Suspension of those licences.
8. Endorsement of names of competent technical staff ,Additional products, revised addresses etc.,
9. He will grant/renew licences under Part XV (A) Drugs and Cosmetics Rule and discharge his functions as laid down in this Part of the rules.
10. Inspection of manufacturing unit engaged in the manufacture of Homoeopathic, Ayurvedic, Siddha, Unani Drugs and other manufacturing concerns.
11. Inspection of the office of the Assistant State Drugs Controller and Drug Inspectors-Processing of complaints received.
12. Processing of appeals against acquittals, discharge and for enhancement of sentence and preparations of ground for appeal.
13. Preparation of grounds for filling affidavits in writ petition.
14. Preparation of grounds for opposing appeals.

15. Processing of adverse analytical reports on samples, received from the Government Analyst and Drug Inspectors of other States.
16. Compilation of annual estimates of Narcotic Drugs for the State and allocations to individual manufactures.
17. Preparation of answers to questions from Lok Sabha, Rajya Sabha, legislative Assembly and Legislative Council.
18. Sanctioning of casual leave for ministerial staff and basic servants at Head Quarters.
19. Arranging special raids.
20. Arranging special survey.
21. Issue of non-conviction certificates.
22. Any other duties assigned by the State Drugs Controller.

DUTIES OF ASSISTANT DIRECTOR OF DRUGS CONTROLLERS:-

The Assistant Director of Drugs Controllers will be the licensing authorities under Rule 59(1) AND 67(a) for the purpose of Part VI and VI A of the Drugs and Cosmetics Act 1940 in respect of their jurisdiction. They will exercise administrative control over the Drugs Inspectors, Ministerial staff and basic servants under their control.

DUTIES:

The following will form part of their duties:-

1. Receipt of applications for the grant of renewal of sale licences from the dealers.
2. Scrutiny of application and forwarding them to the Drug Inspectors for Inspection and report
3. Grant/renewal of sales licences.
4. Rejection of applications for grant/renewal of sales licences.
5. Cancellation/Suspension of Sales licences.
6. Endorsement of the names of qualified persons/categories of drugs/revised addresses etc.,
7. Forwarding complaints received by them to Drug Inspectors for investigation and report.
8. Administrative action on the reports of Drug Inspectors who submit investigation reports.
9. Recommendations to the Board/District Collectors on the application for grant of/renewal of M1, M2, L1, L2, Form M.T.reg. Certificates etc.,
10. Forwarding monthly reports of shortages of drugs to The State Drugs Controller.
11. Maintenance of statistics relating to total number of manufacturing Concerns, Total number of sales concerns, Total number of applications for grant/renewal of licences received disposed and pending , number of samples drawn by Drug Inspectors under their control , number of test reports received by Drug Inspectors every month, number of samples reported of standard/nor of standard quality , number of prosecutions launched/decided every month, number of spurious drugs detected etc.,

12. Forwarding quarterly and annual reports received from Drug Inspectors to The State Drugs Controller.
13. Review of work done by Drug Inspectors
14. Inspection of the Officers of the Drug Inspectors
15. Inspection of Manufacturing concerns
16. Forwarding recommendations on applications for the import of Drugs/Machinery to State Drugs Controller
17. Arranging for special surveys as may be required by The State Drugs Controller
18. Arranging raids.
19. Forwarding the above statistics to The State Drugs Controller.
20. Purchase of reference books and maintenance of a library for the use of Drug Inspectors and Zonal officers.
21. Operation of permanent advance.
22. Preparation of Pay Bills, T.A. Bills, Medical claim etc., and disbursement thereof.
23. Waiting of confidential reports in respect of Drug Inspectors and Ministerial staff etc., Forwarding of confidential reports of Drug Inspectors to The State Drugs Controller.
24. Sanction of increments to Drug Inspectors, Ministerial staff and basic Servants, Sanctioning of casual leave to Drug Inspectors in their jurisdiction.
25. Indenting stationery, service stamps etc., maintenance of their accounts.
26. Declaration of probation of Ministerial staff and sanctioning of Earned leave, Medical leave etc., in respect of Ministerial staff and basic workers.
27. Transfer of Ministerial staff and basic Servants within jurisdiction.
28. Reconciliation of receipts of licences fees, remitted every month.
29. Preparation of Budget.
30. Forwarding of monthly statement of vacancies to The State Drugs Controller
31. Disciplinary action against the staff under this control
32. To carry out such other work and duties as may be assigned to them by The State Drugs Controller
33. They shall guide the Drug Inspectors in ensuring that the Provisions of the Drugs and magic Remedies (Objectionable Advertisement) Act.
34. They shall guide the Drug Inspectors in enforcing the various Provisions of the Dangerous Drugs Act and the Tamil Nadu manufactured rules 1932. They shall also arrange for verification at the licenced premises and also the accounts maintained by the authorised practitioner to satisfy the various provisions of the rules and to take steps to check the illicit trafficking in manufacturing drugs.
35. They shall also arrange for the verification of records maintained by Registered Dealers Union G.O.Ms.No.03031, Home dated 1.11.1958 and take necessary action wherever violations are noted.
36. They shall arrange for checking of the prices charged at the retail level to ensure that the provisions of the Drugs Price Control order 1979 are complied with and arrange for raids to ensure that the dealer do not sell drugs over and above the M.R.P. fixed.

37. They shall arrange to get the applications referred for the import of machinery drugs and offer their remarks to The State Drugs Controller who is the sponsoring authority under the Import Trade Control order.

DUTIES OF ASSISTANT DIRECTOR OF DRUGS CONTROL (ADMINISTRATION)

1. Grant of L.T.C.to all subordinate Officers at Headquarters (Except Joint Director of Drugs Control and Deputy Director of Drugs Control) and Assistant Directors and Senior Drugs Inspector in the Zonal offices and sanction of Casual Leave to the Group 'B' Officers in Headquarters and Assistant Director of Drugs Control in the Zonal Offices.
2. Processing of papers relating to the appointments, postings, promotions, movement to Selection Grade/Special Grade.
3. Processing of papers relating to the fixation of Pay
4. Processing of cases of Disciplinary Action.
5. Sanction of increments to all subordinate Officers at Headquarters (Except Joint Director of Drugs Control and Deputy Directors of Drugs Control) and Assistant Directors of Drugs Control, in the Zonal Offices.
6. All other subjects dealt within Establishment Section.

DUTIES OF ASSISTANT ACCOUNTS OFFICER, OFFICE OF THE DIRECTOR OF DRUGS CONTROL, TAMIL NASDU, CHENNAI-6

1. Countersigning of T.A. Bills, Medical claims etc of the Officers at Headquarters ((Except Joint Director of Drugs Control and Deputy Directors of Drugs Control) and Assistant Directors of Drugs Control, in the Zonal Offices processing of papers of all other kinds of loans and advances.
2. Sanction of advance from G.P.F. and Festival Advance to the staff at Headquarters (Except Joint Director of Drugs Control and Deputy Directors of Drugs Control) and Assistant Directors of Drugs Control, in the Zonal Offices and processing of papers of all other kinds of loans and advances.
3. Processing proposals for sanction of rent to the Zonal/Drugs Inspector's offices.
4. Countersigning and forwarding of the indents received from the subordinate officers to the Director of Stationery and Printing, Chennai.
5. Printing of Forms, Licence books etc through Government Press.
6. Matters relating to the Maintenance and repairs to the Building of the office of the Director of Drugs Control, Drugs Testing Laboratory.
7. Follow up action on the audit reports.
8. Small savings Collection and Flag day collection and submission of reports to Government/Collectors.
9. Purchase of stores, cloth for uniforms, Books and periodicals, Fuel/Oil etc and repairs of furniture, vehicles, Typewriters etc. and sanction of bills required for the same.
10. Preparation of budget, Part II schemes, Plan Schemes etc.

11. Processing of papers relating to Drugs Consultative Committee, Drugs Advisory Committee, Southern Drug Controllers conference, Consumer protection council and its allied legislations.
12. Any other subjects dealt within Accounts and Audit sections.

4.1. Rules, Regulations and Records for discharging functions.

Drugs and Cosmetics Act DMR(OA) Act, DPCo 1995 NDPS Act and Tamil Nadu Medical Code

Where can one get copy of rules and regulations, instructions, manuals and records.

Available with Central Govt. publication Department and from the private publishers.

Fee charged by the department for a copy of rules, regulations, instruction manual and records (if any) ---

5.1 Formulation of Policy

Whether there is any provision to seek consultation/participation of public or its representatives for formulation of policies? If there is, please provide details of such policy in following format.

By conducting/attending regular meetings by Pharma Association and Consumer forum.

Implementation of Policy:

6. A statement of the categories of documents that are held by it or under its control

Licences issued by this Directorate and prosecutions accorded.

7. A statement of boards, council, committees and other bodies constituted as its part

- nil

8. The names, designations and other particulars of the Public Information Officers.

Sl.No.	Name and Designation of the Officer	Appellate Authority and Public Information Officer.
1.	Thiru M. Bhaskaran, B.Pharm., Office of the Assistant Director of Drugs Control, Zone I 359, Anna Salai, (First Floor)Chennai-6 Tmt. Premakumari, Superintendent	Appellate Authority Public Information Officer
2.	Thiru K.S. Gnanasekaran, B.Pharm., Office of the Assistant Director of Drugs Control, Zone II 359,Anna Salai, (IInd Floor)Chennai-6 Thiru Kamala,Superintendent	Appellate Authority Public Information Officer
3.	Thiru M.M.Yousuff,, B.Pharm., Office of the Assistant Director of Drugs Control, Zone III i/c 359, Anna Salai, (Ground Floor)Chennai-6 Thiru K. Damodharan, Superintendent	Appellate Authority Public Information Officer
4.	Thiru M. M. Yousuff, B.Pharm Office of the Assistant Director of Drugs Control, Zone IV No.4,Kalyan Nagar 3 rd street,Mudichur Road, Tambaram West, Chennai-600045 Thiru V. Usha, SG Assistant	Appellate Authority Public Information Officer
5.	Thiru R.S. Anbu Ilango, B.Pharm., Office of the Assistant Director of Drugs Control, Tiruvellore Zone, No.201, I Floor, J.N. Road,Tiruvellore-602001 Thiru T.V. Selvaraj, Superintendent	Appellate Authority Public Information Officer
6.	Thiru K. Sundarasamy, M.Pharm., Office of the Assistant Director of Drugs Control, Coimbatore Zone I/C No.219, Race Course Road, Coimbatore 641018. Tmt. Ramadevi, Superintendent	Appellate Authority Public Information Officer
7.	Thiru S.S. Krishnaram,B.Pharm., Office of the Assistant Director of Drugs Control, Madurai Zone, Plot No. 112, Anna Nagar,Madurai-625 020 Thiru Murugan, Superintendent	Appellate Authority Public Information Officer
8.	Thiru K.Sundarasamy, M.Pharm., Office of the Assistant Director of Drugs Control, Salem Zone, No.7, Thiruvalluvar Street, Subramaniapuram, SALEM Tmt. Banumathi, Assistant	Appellate Authority Public Information Officer

9.	Thiru R.S. Anbu Ilango., B.Pharm Office of the Assistant Director of Drugs Control, Vellore Zone, i/c No.3, Ekambaram Street, Pulavar Nagar, Rangapuram, Sathuvachery, VELLORE- 632 009. Thiru Sankaralingam, Superintendent	Appellate Authority Public Information Officer
10.	Thiru MS Rajendran, B.Pharm., Office of the Assistant Director of Drugs Control, Thanjavur Zone, No.122, TPS Nagar, MC Road, Thanjavur- 613 007. Thiru K. K.Sethuraman, Asst. SG	Appellate Authority Public Information Officer
11.	Thiru M.S.Rajendran, B.Pharm., Office of the Assistant Director of Drugs Control, Tiruchirapalli Zone, 1-6-2005 No 19, A.V. Arcade, 9 th Cross East, Thillai Nagar, Trichy-18 Thiru Chandrasekaran, Superintendent	Appellate Authority Public Information Officer
12.	Thiru G.A. Venugopal, B.Pharm., Office of the Assistant Director of Drugs Control, Tirunelveli Zone, B-74, 17 th Cross street, Maharaja Nagar, Tirunelveli-627 011 Thiru S.A. Govindakumar, Drugs Inspector	Appellate Authority Public Information Officer
13.	Thiru S.S. Krishnaram, B.Pharm., Office of the Assistant Director of Drugs Control, Virudhunagar Zone, No.80, Chidambaram Street, Virudhunagar – 626 001. Thiru S.Krishnaswamy, Superintendent	Appellate Authority Public Information Officer
14	Thiru K. Vijayakumar, Government Analyst, Drugs Testing Laboratory, Chennai-6 Tmt. V. Mythili, Superintendent	Appellate Authority Public Information Officer
15.	Dr. Revathy, M.D. Government Analyst (Drugs special) King institute, Guindy, Chennai-32	Public Information Officer

9. Procedure followed in decision -nil-

10. Directory of Officers and Employees

Please provide information district wise in following format.

S.No.	Name	Designation	Office Address	Phone Office/Home

11. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in Regulations.

scale of pay of staff to be noted.

12. The budget located to each agency.

BUDGET ESTIMATE

2006-2007

	Head of Account	Allotment Rupees in Thousands
PWD	CA	47,86
Administration of D&C Act, 1940	AA	332,85
Establishment of Drugs testing Laboratory	AC	1,16,13
IW wing of DCA	AD	2,83
State Drugs Control Administration	JB	4,25

Director of Drugs Control, i/c

In this Act, unless there is anything repugnant in the subject or context,-

(a) "Ayurvedic, Siddha or Unani Drug" includes all medicines intended for internal or external use for or in the diagnosis, treatment, mitigation or prevention of (disease or disorder in human beings or animals and manufactured) exclusively in accordance with the formulae described in the authoritative books of (Ayurvedic, Siddha and Unani Tibb systems of Medicine) specified in the first schedule)