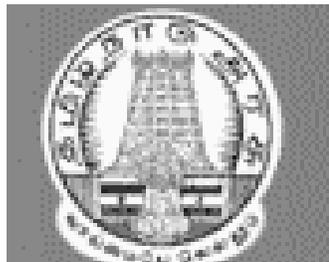


# **FORENSIC SCIENCES DEPARTMENT**



## **HANDBOOK ON RIGHT TO INFORMATION ACT 2005**

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## CHAPTER – 1

### **INTRODUCTION**

This handbook is brought out by the Forensic Sciences Department (Government of Tamil Nadu) , Chennai as required by the Right to Information Act, 2005. The objective of this handbook is to provide information to the citizen of India, about the organization set-up, functions / activities of the various units of this Department, subject to the exemptions provided in sub section 'h' of section 8(1) and sec.9 of the above act.

This organization consists of a Main Office / Headquarters at Chennai-4 and 9 Regional Laboratories at Tirunelveli, Madurai, Thanjavur, Coimbatore, Salem, Vellore, Ramanathapuram, Villuppuram and Tiruchirappalli, and 34 Mobile Forensic Science Laboratories each at every Police Districts / Commissionerates.

In this manual unless the context otherwise requires:- (a) "Main Office" means the headquarters of Forensic Sciences Department , "Forensic House", 30-A, Kamarajar Salai, Mylapore, Chennai-4 ; (b) "Regional Forensic Science Laboratory" means the regional Units of this Department situated at Tirunelveli, Madurai, Thanjavur, Coimbatore, Salem, Vellore, Ramanathapuram, Villuppuram and Tiruchirappalli ; (c) "Report" means the outcome of the result of analysis / examination / comparison of items received ; (d) "Items" means the material objects involved in various cases forwarded to this laboratory through Police / Court / Other agencies envisaged in the G.O.Ms.No.996 Home (Pol.18) Department dt.08.09.2000 followed by its Government letter No.107701/Pol.18/2000-1 dt.03.11.2000 & letter No.93132 / Pol.18 / 2001-1 dt.29.01.2002 ; (e) "MFSL" means Mobile Forensic Science Laboratory ; (f) "AD" means Assistant Director ; and, (g) "SO" means Scientific Officer.

## CHAPTER – 2

### **PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES**

#### 2.1 Objective / purpose of the public authority

The Forensic Sciences Department examines / analyses / compares the material objects / clue materials related to crime / civil cases referred by Courts / Police Officers / Medical Officers and conducts scientific examination required by Government cases referred by its Departments and by Civil Courts & other agencies.

#### 2.2 Mission / Vision statement of the public authority

The main objective of this institution is to render quality scientific service to all types of criminal cases for the cause of justice to prove innocence / guilt by employing classical as well as modern scientific technologies / equipments.

#### 2.3 Brief history of the public authority and context of its formation

This Department has existed even before 1849. The oldest traceable report of this Department is dt.30.10.1849. The “Chemical Examiners Laboratory” for the police purpose (1859) and the “Prohibition & Excise Laboratory” for revenue purpose (1886) and establishment of scientific sections under police (1905) have crossed different administrative changes and been merged to become State Forensic Science Laboratory (1959) and in its present form as Forensic Sciences Department in 1984. At present, it is functioning as an independent Department under the direct control of Home Department of Government of Tamil Nadu.

#### 2.4 Duties of the public authority

The main duty of this Department is to analyse / examine / compare various material objects by employing classical and modern scientific technologies including the latest state of art instruments / equipments.

## 2.5 List of services provided by this Department

- 1) Criminal cases referred by Police , criminal courts, Government hospitals , Government Veterinary hospitals
- 2) Cases referred by other Departments of our State / local bodies
- 3) Cases referred by other States (Courts / other Departments)
- 4) Cases referred by Enquiry Commissions etc. of our State
- 5) Civil cases referred by Civil Courts
- 6) “others” – under special circumstances

Activities of various Divisions are provided in the Annexure - I

## 2.6 List of services provided:

(A) In addition to the services mentioned in (2.5) other services provided are:-

- a) Clinical Toxicology – Identifying poison in the blood / vomit / urine / persons struggling for life in poisoning cases referred by medical officers of Government hospitals
- b) VVIP food analysis – To screen the food samples provided to VVIPs visiting Tamil Nadu for ascertaining whether the food samples are poison free, thus assisting security aspects.
- c) Paternity testing – to confirm the disputed parenthood of children by employing latest DNA techniques for the protection of destitutes and to assist Civil, Criminal cases in determining real parents.

(B) Services provided by Regional Forensic Science Laboratories – The nine Regional Forensic Science Laboratories situated at Thanjavur, Tirunelveli, Coimbatore, Madurai, Salem, Vellore, Villuppuram, Trichy and Ramanathapuram provides assistance to the Police Districts attached to the region. Scientific analysis service are rendered on samples related to Prohibition, Narcotic, Biological and Toxicological examinations.

(C) Services provided by Mobile Forensic Science Laboratories – The MFSLs attached to each Police Districts including Commissionerates under the administrative control of the Unit Police Officers and manned by Scientific Officer render forensic scientific assistance in the field level to locate,

collect, preserve scientific clues from crime scenes and assist investigating officers in using scientific techniques at field level for reconstruction of crimes.

2.7 Organisational Structure

The details are provided in Annexure - II

2.8 Expectations from the public:

(a) As the roots of scientific clues emerge from the crime scene level, public are expected not to meddle with any type of crime scenes (murder, accidents, property offences etc.) so that the microscopic transfer / trace evidences available in the crime scenes are not destroyed. In fact, they shall render their assistance / cooperation in preserving crime scenes in all possible manner until the arrival of police / scientific experts.

(b) The public are expected not to interfere with the functioning of this Department, since this Department is unbiased and serves the Courts / Public to identify truth only.

2.9 Arrangements made for public participation – The public may give their opinion / suggestions through the feedback inputs on the website ; and , during exhibitions / seminars are organized

2.10 Monitoring service delivery – Since this Department is not directly related to public there is no such mechanism on a regular basis , but any information subject to the restrictions as per Section 8(1)(h) of Right to Information Act 2005, required from this Department may be obtained through the PIOs nominated

2.11 Address of the Main Office & Other office @ different levels (Given as in Annexure – III)

2.12 a) Working hours of this Department is from 10.00 hours to 17.45 hours on all working days.

b) Saturdays, Sundays and other Government holidays (of our State) are holidays for this Department

## CHAPTER – 3

### **POWERS AND DUTIES OF OFFICERS AND EMPLOYEES**

#### **3.1 DIRECTOR**

##### **POWERS**

(a) Administrative powers –

- Being the head of the Department, transfer and posting upto the level of Assistant Director.
- Sanction of provisional pension up to the level of Assistant Director.
- Appointing authority for the post of Scientific Assistant Grade-I, Scientific Assistant Grade-II, Scientific Assistant (Photo), Photographer, Technician, Senior Laboratory Attendant, Technical Stores Superintendent, Store Keeper, Librarian, Superintendent, Assistants, Junior Assistant, Typist, Junior Assistant-cum-Typist, Telephone Operator, Driver, Record Clerk, Office Assistant, Sweeper, Night Watchman, Packer, Gardener.
- Other powers assigned by the Government.

(b) Financial powers – upto the budget provisions

(c) Others

- Disciplinary proceedings upto the level of Scientific Assistant Gr.I.
- Assessment Report upto Assistant Directors.

**DUTIES:** Supervision of Main Laboratory, Chennai- 4 / 5 /  
Regional Forensic Science Laboratories / Mobile Forensic  
Science Laboratories in administrative / technical aspects

#### **3.2 ADDITIONAL DIRECTOR**

##### **POWERS**

- As delegated by the Director
  - Appointing authority of Junior Laboratory Attendant for Main Laboratory
- DUTIES – (i) Supervises all Division works of Main Laboratory  
(ii) Monitoring the activities of RFSL  
(iii) To develop innovative ideas / programmes for keeping up  
this Department to the international standards

- (iv) Assisting Director in all activities
- (v) To coordinate with the Directorate of Forensic Sciences, New Delhi
- (vi) To monitor modernisation aspects

### 3.3 DEPUTY DIRECTOR - POWERS

As delegated by the Director

- DUTIES –
- (i) To head one of the Divisions of FSD
  - (ii) Supervising functions of Reception & Instruments Divisions
  - (iii) Training programme of staff (in-house & external)
  - (iv) Training programmes for other Department officials

### 3.4 ASSISTANT DIRECTORS (Main Office at Chennai)

(a) Administrative powers –

- Control of the staff in his respective Unit
- Writing of Confidential Reports upto Scientific Officers and maintaining Record Sheets for Scientific Assistant Grade-II & others

(b) Financial powers - Nil

(c) Others – Nil

DUTIES – i) He is the leader of the team in his Unit

- ii) Guides, directs, supervises all the scientific activities / analysis, examination, comparison of exhibits received, issuing of analysis reports to Courts / Medical Officers
- iii) Responsible for the case sheets, case articles, instruments equipments in the Unit
- iv) Other duties assigned by Director from time to time.

### 3.5 ASSISTANT DIRECTORS (Regional Laboratories)

(a) Administrative powers –

- Control of the staff in his respective RFSL
- Writing of Confidential Reports upto Scientific Officers and maintaining Record Sheets for Scientific Assistant Grade-II & others
- Appointing authority of Junior Laboratory Attendant
- Maintaining Service Register of all the staff

(b) Financial powers – All powers delegated by the Director. Drawal of salary / GPF / Other budgetary obligations & such financial dealings.

(c) Others – Makes all decisions related to RFSL in consultation with the Director

DUTIES – i) He is the leader of the team in the Regional Forensic Science Laboratory

ii) Guides, directs, supervises all the scientific activities / analysis, examination, comparison of exhibits received, issuing of analysis reports to Courts / Medical Officers

iii) Responsible for the case sheets, case articles, instruments equipments in Regional Forensic Science Laboratory

iv) Other duties assigned by Director from time to time.

### 3.6 SCIENTIFIC OFFICERS

(a) Administrative powers – Assists Assistant Directors; and, in the absence of Assistant Directors, assumes power of AD

(b) Financial powers - Nil

(c) Others – Supervises the works of Scientists

DUTIES – i) Be a part of the team & does analytical works, supervises the analytical aspects of case materials

ii) Upkeeping stores, equipments

iii) Cases for the case sheets & case articles

iv) Reception of cases, dispatch of items & reports

v) Other duties assigned by AD from time to time

### 3.7 SCIENTIFIC ASSISTANT GRADE-I

a) Administrative powers – Nil

b) Financial powers – Nil

c) Others – In the absence of Scientific Officers or otherwise assumes the powers of SO. Supervises the works assigned to Scientific Assistant Grade-II

DUTIES – i) Analysing / examining samples – part of the scientific team

ii) Maintaining main case register

iii) Assists Scientific Officer / Assistant Director in caring case sheets/article

iv) Assists Scientific Officer / Assistant Director in upkeeping stores, equipments

v) Maintenance of costly equipments / instruments

### 3.8 SCIENTIFIC ASSISTANT GRADE-II

- a) Administrative powers – Nil
- b) Financial powers – Nil
- c) Others – Supervises the activities of supporting staff

DUTIES – i) Analysing / examining samples – part of scientific team

- ii) Maintain stock register
- iii) All miscellaneous activities
- iv) Helps senior scientists in analytical works
- v) Preparation of reagents etc
- vi) Carries out analysis (as per eligibility)
- vi) Maintaining / up-keeping all kits / tools / medium level instruments

### 3.9 SCIENTIFIC ASSISTANT (PHOTO)

DUTIES : Attends the photo works of all Divisions of Forensic Sciences Department

### 3.10 PHOTOGRAPHER

DUTIES: Assists the Scientific Assistant (Photo) in photo section

### 3.11 TECHNICAL STORES SUPERINTENDENT

- (a) Administrative powers – Nil
- (b) Financial powers – Nil
- (c) Others – Nil

DUTIES –

- (a) Supervising the work of Assistants / Junior Assistants in procuring chemicals, apparatus, equipments etc. and implementing various schemes such as Modernisation of Police Force, Part-II, Finance Commission etc.
- (b) Supervising the works of the Store-keeper (receiving, issuing and keeping chemicals, apparatus, equipments etc.)
- (c) Supervising the works of the Technical Assistant / A/c Plant and Technical Assistant Gas Plant in providing uninterrupted water supply, power supply and gas supply
- (d) Coordinating with the Stores Technician in upkeeping of the Main Laboratory building and campus
- (e) Assisting the AD i/c Stores in all the activities of the stores

### 3.12 STORE – KEEPER

- (a) Administrative powers – Nil
- (b) Financial powers – Nil
- (c) Others – Nil

#### DUTIES –

- (i) Receiving the items, chemical apparatus, equipment etc. supplied by the suppliers private and Government organizations against our purchase orders.
- (ii) Keeping and accounting the stock
- (iii) Issuing chemicals, apparatus, equipments etc. to various Divisions of the Main Laboratory, Regional Forensic Science Laboratories & Mobile Forensic Science Laboratories against their indents.
- (iv) Maintaining stock and to issue to the Divisions whenever required
- (v) Supervising the works of the Stores Technician in upkeeping the building and campus of the Main laboratory

### 3.13 TECHNICAL ASSISTANT

- (a) Administrative powers – Nil
- (b) Financial powers – Nil
- (c) Others – Nil

DUTIES – (i) Operating the gas plant and A/c plant, water pump and other electrical installation ; (ii) Arranging for uninterrupted water supply, power supply and gas supply

### 3.14 TECHNICIAN

- a) Administrative powers – Supervises the activities of SLA & JLA
- b) Financial powers – Nil
- c) Others – Nil

DUTIES – i) Receiving, up-keeping, issue of case sheets

- ii) Displaying case articles/samples for examination / analysis
- iii) Maintenance of tools/batteries/cleaning of costly instruments/equipments
- iv) Coordinating in all activities of the supporting staff & scientific staff

3.15 SENIOR LABORATORY ATTENDANT

- Assists Technician in all activities
- Works allotted by Scientific staff & Assistant Director

3.16 JUNIOR LABORATORY ATTENDANT

- Washing apparatus
- Works allotted by Scientific Staff & Assistant Director

3.17 PERSONAL ASSISTANT TO DIRECTOR (ADMN)

- (a) Administrative powers – To carry out administrative matters delegated to him by the Director
- (b) Financial powers – Drawing and Disbursement Officer for establishment at Headquarters
- (c) Duties – To monitor all the administrative, financial dealings and controls the Superintendents / Assistants / Junior Assistants / Typist etc.

3.18 (a) SUPERINTENDENT (ADMINISTRATION)

- (a) Administrative powers – Nil
- (b) Financial powers – Nil
- (c) Others – Nil

DUTIES – (a) To supervise all matters related to their sections ; (b) Part-II Schemes ; and, (c) works allotted by Director / P.A. to Director

3.18 (b) SUPERINTENDENTS (BUDGET)

DUTIES – (a) To supervise all bills related to financial dealings related to staff, stores, other contingencies ; (b) monitoring budget allotment and its utilization at Headquarters & RFSLs ; and , (c) monitoring the maintenance of related records

3.19 ASSISTANT / JUNIOR ASSISTANT

- (a) Administrative powers – Nil
- (b) Financial powers – Nil
- (c) Others – Nil

DUTIES – They will work under the supervision of their Superintendents  
Attends works allotted by P.A. to Director / Director

### 3.20 STENO-TYPIST

DUTIES – To deal with confidential matters handled by the Director / Additional Director & other duties allotted by Director / Additional Director

### 3.21 LIBRARIAN

DUTIES – (a) Purchase of books / journals / periodicals for the library at Headquarters & RFSLs ; (b) Maintenance & issue of books / journals to staff

### 3.22 RECORD CLERK

DUTIES – Maintenance of records / case sheets as per existing rules

### 3.23 OFFICE ASSISTANT

DUTIES – Delivering of tapals to PAO / Treasury related works and assisting other officials in carrying out other responsibilities assigned.

### 3.24 GARDENER

DUTIES – Maintains the garden in the campus of the Directorate

### 3.25 DRIVER

DUTIES – As assigned by Director / P.A. to Director / A.D.(Stores) and other nominated officers

### 3.26 SWEEPER

DUTIES – They are responsible for house-keeping of respective Units / building / toilets in and around the Unit / campus under the control of Assistant Director (Stores).

### 3.27 NIGHT WATCHMAN

DUTIES – To guard the laboratory wherein they are posted

### 3.28 PACKER

DUTIES – Packing of case materials after analysis and store articles as guided by the Scientific staff / Assistant Director

CHAPTER – 4

**RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS**

<u>Name of the Document</u>	<u>Type of document</u>	<u>Brief write-up</u>
<u>A) Matters Related to administration</u>		
1) Tamil Nadu Government Office Manual	Manual	Registers to be maintained & checked
2) Tamil Nadu State & Subordinate Service Rule	Manual	Regarding service matters
3) Fundamental Rules	Manual	Duties & responsibilities of Govt. servants
4) Tamil Nadu Pension Rules	Manual	Rules regarding pension & benefits for the Tamil Nadu Govt. servants
5) Tamil Nadu Civil Services (Discipline & Appeal Rules )	Manual	Procedures for taking disciplinary action against Govt. servants
6) Tamil Nadu Government Servants Conduct Rules	Manual	Rules regarding conduct of Govt. servants
7) Tamil Nadu Financial Code	Manual	i) Loans & advances admissible to Govt. servants ii) Delegation of financial power
8) Tamil Nadu Travelling Allowance Rules	Manual	Procedure & rules for tour/travel made by the Govt. officials on their official capacity
9) Budget Manual	Manual	Preparation of budget procedure

<u>Name of the Document</u>	<u>Type of document</u>	<u>Brief write-up</u>
10) Treasury Code	Manual	Procedure for submission of bill/ maintenance of cash book / UDR
11) Constitution of India	Manual	Relevant sections related to duties of Govt. servants

Note:- All the above manuals are available with the Director, Stationery & Printing, Chennai

#### B) MATTERS RELATED TO TECHNICAL ASPECTS

- 1) Procedure Manual for Biology
- 2) Procedure Manual for Serology
- 3) Procedure Manual for DNA Profiling
- 4) Procedure Manual for Forensic Physics
- 5) Procedure Manual for Forensic Ballistics
- 6) Procedure Manual for Petroleum Products
- 7) Procedure Manual for Toxicology
- 8) Procedure Manual for Explosives
- 9) Procedure Manual for Chemistry
- 10) Procedure Manual for Narcotics & Psychotropic Substances

Note:- The above manuals are available with the "Directorate of Forensic Sciences New Delhi

CHAPTER – 5

**PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION ANY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMUALTION OF ITS POLICY OR IMPLEMENTATION THEREOF**

- Not applicable -

## CHAPTER – 6

### **6.1 CATEGORIES OF INFORMATIONS / DOCUMENTS - PROCEDURE**

The official document related to this Department is the analysis report. Subject to the provision of 8.1(h) of this act since “all the information in the report would impede the process of investigation or apprehension or prosecution of offenders” this Department can provide to “all citizens” the following details only:-

- a) The date of receipt of the items
- b) The status of the items –(ie. five status) (i) Not taken up for analysis ; (ii) under analysis ; (iii) under correspondence ; (iv) report ready ; (v) report despatched
- c) The date of return / dispatch of items / reports
- d) Whether the experts have deposed evidence in the concerned case / report & the court and date of evidence

### **6.2 PROCEDURE FOR OBTAINING INFORMATION**

- a) The above information will be launched in websites of this Department as soon as the project of computerization of this Department is ready.
- b) Until the launching of such information in the website or otherwise the information in 6.1 may be obtained by post or in person as per the procedure furnished in Chapter 18.2 of this manual
- c) The requisition may be addressed to the Public Information Officers (model given in Chapter 18.2) after paying the prescribed fees of Rs.50/- as per G.O.Ms.No.989 Public (Est.1 & Leg.) Department dt.07.10.2005.
- d) For obtaining information, from headquarters (ie. Forensic Sciences Department, Chennai-4) from cash or as Demand Draft ; and from Regional Forensic Science Laboratories Demand Draft only. The Demand Draft may be drawn in favour of “The Director, Forensic Sciences Department, Chennai-4”.

CHAPTER – 7

**A STATEMENT OF BOARDS, COUNCIL, COMMITTEES AND OTHER BODIES  
CONSTITUTED AS ITS PART**

- Nil –

CHAPTER – 8

**THE NAMES, DESIGNATION AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS**

<u>Sl.No.</u>	<u>Name &amp; Designation</u>	<u>Office address</u>	<u>Telephone No. &amp; Fax No.</u>
1)	Tr.W.Surendran Paul Mani Director i/c (Appellate Authority)	Forensic Sciences Dept. 30-A, Kamarajar Salai Mylapore CHENNAI – 4	2 844 7767  Fax: 28447767
	Tr.S.Karthikeyan Assistant Director (Public Infn. Officer)	Forensic Sciences Dept. Ezhilagam Annexe Chepauk CHENNAI - 5	2 8517217 (o) 2 686 3462 ®
	Tmt.Karpagam Badragiri Scientific Officer (Asst. Public Infn. Officer)	“	2 8517217(o)
2)	Dr.K.Rajamannar Assistant Director (Appellate Authority)	Regional Forensic Science Lab. 219, Race Course Road COIMBATORE – 641 018	0422 - 2214695 (O) 0422 – 2572551 ®
	Tmt.R.Vasantha Scientific Officer (Public Infn. Officer)	-do-	0422 – 2214695 (O)
	Tr.M.Balashnamugam Scientific Asst. Gr.I (Asst. Public Infn. Officer)	-do-	0422 – 2214695 (O)
3)	Tr.C.Vijayakumar Assistant Director (Appellate Authority)	Regional Forensic Science Lab. Collector’s Office Road MADURAI – 625 020	0452 – 2531966(O) 0452 – 2565999 ®

<u>Sl.No.</u>	<u>Name &amp; Designation</u>	<u>Office address</u>	<u>Telephone No. &amp; Fax No.</u>
	Tmt.M.Gomathy Scientific Officer (Public Infn. Officer)	Regional Forensic Science Lab. Collector's Office Road MADURAI – 625 020	0452 – 2531966 (O)
	Tr.R.Mani Scientific Assistant Gr.I (Asst. Public Infn. Officer)	-do-	0452 – 2531966 (O)
4)	Tr.A.Kandasamy Assistant Director (Appellate Authority)	Regional Forensic Science Lab. Thanjavur Medical College Campus THANJAVUR – 613 004	04362 – 240016 (O)
	Tmt.R.Vasuki Scientific Asst. Grade-I (Public Infn. Officer)	-do-	04362 – 240016(o)
	Tr.S.Manisekaran Scientific Asst. Grade-I (Asst. Public Infn. Officer)	-do-	04362 – 240016(o)
5)	Tr.M.Francis Xavier Assistant Director (Appellate Authority)	Regional Forensic Science Lab. Tirunelveli Medical College Premises TIRUNELVELI – 627 011	0462 - 2572675 (O) 04652– 260466 ®
	Tmt.Radhamamani Scientific Officer (Public Infn. Officer)	-do-	0462 – 2572675 (O)
	Tr.D.Donald Ravindran Scientific Asst. Gr.I (Asst. Public Infn. Officer)	-do-	0462 – 2572675 (O)

<u>Sl.No.</u>	<u>Name &amp; Designation</u>	<u>Office address</u>	<u>Telephone No. &amp; Fax No.</u>
6)	Dr.G.M.Ranjit Cecil Assistant Director (Appellate Authority)	Regional Forensic Science Lab. Phase-3, Sathuvachery (Adjacent to TNHB Govt Servant Rental Quarters) VELLORE – 636 009	0416 – 2253255(O) 9444229796 (Mobile)
	Tr.A.S.Ramu Scientific Officer (Public Infn. Officer)	-do-	0416 – 2253255 (O)
	Tr.R.Ashok Kumar Scientific Asst. Gr.I (Asst. Public Infn. Officer)	-do-	0416 – 2253255 (O)
7)	Tr.R.Mupdathi Assistant Director (Appellate Authority)	Regional Forensic Science Lab. 55, Chinniah Road Maravaneri SALEM – 636 007	0427 – 2419044 (O)
	Tmt.S.Vijaya Scientific Officer (Public Infn. Officer)	-do-	0427 – 2419044 (O)
	Tr.A.Kolanchiyappan Scientific Assistant Gr.I (Asst. Public Infn. Officer)	-do-	0427 – 2419044 (O)
8)	Tr.A.Kandasamy Assistant Director (Appellate Authority)	Regional Forensic Science Lab. 165/90.Tr.Vi.Ka Nagar Puthur TRICHY – 620 017	0431 – 2770400(O)
	Tr.S.V.Raghuraman Scientific Officer (Public Infn. Officer)	-do-	0431 – 2770500 (O)
	Tr.M.Nawab John Scientific Asst. Grade-I (Asst. Public Infn. Officer)	-do-	0431 – 2770500 (O)

<u>Sl.No.</u>	<u>Name &amp; Designation</u>	<u>Office address</u>	<u>Telephone No. &amp; Fax No.</u>
9)	Tr.B.Shanmukham Assistant Director (Appellate Authority)	Regional Forensic Science Master Plan Complex VILLUPPURAM - 605 602	Lab. 0414 – 224680 (O) 044 – 24402336 ®
	Tmt.T.Rajalakshmi Scientific Officer (Public Infn. Officer)	-do-	0414 – 224680(o)
	Tr.M.Udayakumar Scientific Asst. Grade-I (Asst. Public Infn. Officer)	-do-	0414 – 224680(o)
10)	Tr.C.Vijayakumar Assistant Director (Appellate Authority)	Regional Forensic Science Near Coast Guard Office Master Plan Complex Sethupathy Nagar RAMANATHAPURAM- 623 503	Lab. 04567-230646 (O) 0452 – 2565999®
	Tr.N.Kalimuthan Scientific Officer (Public Infn. Officer)	-do-	04567– 230646(o)
	Tr.G.Ilangovan Scientific Asst. Grade-I (Asst. Public Infn. Officer)	-do-	04567– 230646(o)

CHAPTER – 9  
**PROCEDURE FOLLOWED IN DECISION MAKING PROCESS**

The “decision making” as far as this Department is concerned, is related to finalizing and reporting the cases after examination / analysis / comparison.

9.1 The procedures for examination of various samples are followed in accordance to the procedures laid down in the respective procedure manuals.

9.2 The reception Unit of this Department receives the cases and forwards the case sheets along with the case items to the Division concerned. The Assistant Director of the concerned Division allots the case to the experts. The experts carry out the examination of the case items as per the procedure provided in the procedure manuals according to the sample / nature of examination. The Assistant Director supervises the analysis / examination and guides the scientists whenever required. Based on the results of analysis / examination, the Assistant Director and the experts finalise the reports. The criteria defining certain specialized category of “experts” such as Document Expert, Footprint Expert, Anthropology Expert has been made in accordance with the rules / principles as laid on the Proceedings of the Director, Forensic Sciences Department, Chennai. (Proc.No.A4 / 16333 / 99 dt.20.11.1999)

9.3 (a) The decision taken namely the “report” will be communicated to the sender (in ie. concerned courts / investigating agency etc.). Since the analysis report comes under the category of “Information which would impede the process of investigation or apprehension or prosecution of offenders” the contents of the report cannot be communicated to the public.

(b) However, arrangements have been made to communicate the following particulars to the public:- “Status” of the case item (r/w Chapter 6(1) of this Manual)

- (i) Not received at FSD / RFSL sofar
- (ii) If received, date of receipt of the items
- (iii) Whether the items were taken up for analysis
- (iv) If so, probable date of reporting
- (v) If analysis is over – the date of reporting
- (vi) Whether the report and items were sent back to the sender.  
If so, the date on which the items and report were sent.

(c) The information mentioned in para 9.3(b) may be obtained from the Public Information Officer at Forensic Sciences Department, Chennai-4 or from the Public Information Officers of the concerned Regional Forensic Science Laboratories as per procedure .

9.4 The technical decision making (reporting) is usually a collective process with the Assistant Director as the leader and the Scientists / Experts as “Co-signatories”

9.5 As far as the administrative matters are concerned, the Director, Forensic Sciences Department, Chennai-4 shall be the final authority in making decisions. And for all other technical matters, the Director, Forensic Sciences Department is the final authority.

CHAPTER – 10

**DIRECTORY OF OFFICERS AND EMPLOYEE**

The details of name , designation and office address are provided in the  
Annexure – IV

CHAPTER – 11

**THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND  
EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION  
AS PROVIDED IN REGULATIONS**

The details of pay scales of employees designation-wise are provided in the  
Annexure – V

CHAPTER – 12

**THE BUDGET ALLOCATED TO EACH AGENCY**

**2004-05**

Sl.No.	Head of account	Proposed Budget	Sanctioned Budget (Rupees in thousands)	Amount Released
1)	2055 00 Police 116 Forensic Science & Non-plan AA Forensic Science & Chemical Laboratory (Salary & Non-salary)	8,12,80	7,21,23	7,14,61
2)	JA Eleventh Finance Commission Upgradation & Special problem grant Setting up of MFSL Unit and upgradation of State Forensic Lab	1	1,08	1,08
	Total	----- 8,12,81 =====	----- 7,22,31 =====	----- 7,15,69 =====

CHAPTER – 13  
**THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES**  
- Not applicable -

CHAPTER – 14

**PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR  
AUTHORIZATION GRANTED BY IT**

The payment of fees for the items examined at Forensic Sciences Department is provided by the G.O. vide Annexure - VI

## CHAPTER – 15

### **NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS**

The standards set by the Department for

- (a) Scientific activities – As per the procedure manuals / guidance given by the Directorate of Forensic Sciences, New Delhi / Government of Tamil Nadu (Ch.4A)
- (b) Other activities – As per the rules / procedure issued by the Government in Books / manuals / codes (Ch. 4B)

## CHAPTER – 16

### **INFORMATION AVAILABLE IN AN ELECTRONIC FORM**

In the website of this Department ie. “ [www.tn.gov.in/tamilforensic](http://www.tn.gov.in/tamilforensic)” the following informations are available:

(a) Citizen Charter ; (b) Oldest Traceable Report ; (c) About FSD ; (d) History of FSD ; (e) Organizational Chart ; (f) Services rendered by FSD ; (g) Academic & training activities ; (h) Human Resources ; (i) Library facilities in FSD ; (j) Publications of FSD ; (k) Future plan ; (l) Press Releases ; (m) Informations about Main Office and Regional Forensic Science Laboratories

## CHAPTER – 17

### **PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION**

#### 17.1

- (a) The information mentioned in Chapter 6(1) and Chapter 9.3(b) may be obtained from the Public Information Officers of the respective Regional Forensic Science Laboratories and the Public Information Officer of the Main Office
- (b) The information regarding the pendency status will be made available in the notice boards of the Regional Forensic Science Laboratories
- (c) As soon as the computerization project of the Department is over, the status report will be made available at the website.

17.2 The printed information hand book will be available at the Library of the Forensic Sciences Department, Chennai-4 and with all the Public Information Officers at Main Office at Chennai and at nine Regional Forensic Science Laboratories.

## CHAPTER – 18

### **OTHER USEFUL INFORMATION**

#### **18.1 Frequently asked questions and their answers by the Public**

(1) Is the “Forensic Science Department” a Unit of Police Department?

Even though this Department carries of examination on items referred by Police, Forensic Sciences Department is not a Wing / Unit of Police Department. It is under the administrative control of a Scientist – Director, who is under the control of Home Secretary. The staff of Forensic Sciences Department are civilians only and they are not uniformed police personnel.

(2) Can Public refer cases to Forensic Sciences Department?

Yes. According to G.O.Ms.No.996 Home (Pol.18) Department dt.08.09.2000 followed by its Government letter No.107701/Pol.18/2000-1 dt.03.11.2000 & letter No.93132 / Pol.18 / 2001-1 dt.29.01.2002, cases can be referred to FSD after paying the required fees. But accepting the cases is left to prerogative of the Director.

(3) Is there any services Forensic Sciences Department does directly to Public?

Yes – (1) Clinical Toxicology – Please refer Chapter 2.6 A(a)

(2) Paternity cases – DNA – Please refer Chapter 2.6 A(c)

(4) What is the qualification of the scientists available in this Department? How staff are recruited?

M.Sc Physics, Chemistry, Biology, Forensic Science etc.

The staff are recruited through Tamil Nadu Public Service Commission

(5) Is there any course available on Forensic Science?

The M.Sc (Forensic Science) Course conducted in this Department under affiliation to University of Madras is kept under abeyance at present.

(6) Can I visit the Forensic Sciences Department?

Students from the educational institutions can visit this Department under prior permission from the Director.



### **18.2 (b) Fee**

The fees prescribed is Rs.50/- per the information sought

### **18.2 (c) How to write a precise information request – Few tips**

In case the information is denied the matter can be brought to the notice of the Director, Forensic Sciences Department, Chennai-4 through

Phone; 044 – 2844 7767

Fax : 044 – 2844 7767

E-mail: [forensic@tn.nic.in](mailto:forensic@tn.nic.in)

Post : The Director, Forensic Sciences Department, Chennai  
or in person

### **18.3 With relation to training imparted to public by Public Authority**

(a) The training is generally imparted to the scientific staff of this Department / from other States / Judicial Officers / Police Officers / Prosecutors.

(b) At present, no training programme is available for public

Other Public services provided – Clinical Toxicology (Please refer 2.6.A(a),(e))

## ANNEXURE – I

### ACTIVITIES OF VARIOUS DIVISIONS

<u>DIVISIONS</u>		<u>EXAMINATIONS</u>
Anthropology	...	Identification of skull, skeletal remains, estimation of age, sex and super-imposition etc.
Ballistics	...	Fire arm examination-cartridge bullet, ammunition, target material with gunshot wounds, establishment of link between firearm and projectile and target etc. contact traces matching of bullet and cartridge cases etc.
Biology		Identification of blood, semen, saliva, urine etc. hair identification and comparison, textile fibre identification and comparison, detection of diatom etc.
Chemistry		Detection of adulteration of petroleum products, soil comparison, detection of spurious chemicals etc.
Documents		Opinion offered on fraudulent signature, simulated handwriting, typed matter, erasure etc.
Excise		Verification of the standard specification of alcoholic beverages, molasses, products covered under Excise Act / Rules etc.
Explosives		Establishing the nature of explosive material etc.
Narcotics		Detection of narcotic substance eg. ganja, opium etc.
Photo		Photography of exhibits, analytical findings, crime scenes etc.

## DIVISIONS

Physics

Prohibition

Research & Development

Serology

Toxicology

MFSL

## EXAMINATIONS

... Detection and identification of glass, paint, electrical energy meter tampering, comparison of tool marks etching, footwear comparison, erased identification number on vehicles, fire arms, camera etc. counterfeit notes, coins, tyres etc. spurious gold ornaments

Analysis of illicit liquor, toddy, spent wash

DNA typing in disputed paternity, maternity cases, identification of skeletal remains, tissue, burnt bones, any biological material with nucleated cells.

Establishing the origin (species identification) and grouping of blood, semen and saliva, paternity dispute cases, animal experiments

Detection of poisons in viscera, estimation of alcohol in viscera, clinical toxicology

Field criminalistics preliminary spot tests – recognizing, lifting, packing of clues – advising the Investigation Officers

**ANNEXURE – II**

[ For Chapter- 2 ] (Organisational Structure & Addresses of the Main Office & other offices at District level

<u>Main Laboratory</u>	<u>Main / Regional Forensic Science Laboratories</u>	<u>Mobile Forensic Science Laboratories</u>
<u>Anthropology</u> <u>Ballistics</u> <u>Biology</u> <u>Chemistry</u> <u>Excise</u> <u>Explosives</u> <u>Instruments</u> <u>Narcotics</u> <u>Physics</u> <u>Photo</u> <u>Prohibition</u> <u>Research</u> and <u>Development</u> <u>Serology</u> <u>Toxicology</u> <u>Supporting Units</u> <u>Stores</u> <u>Reception</u> <u>Library</u> <u>Administration</u>	<u>Chennai (Main Lab.)</u>  <u>Coimbatore (Regional Lab.)</u>  <u>Madurai (Regional Lab.)</u>  <u>Ramanathapuram (Regional Lab.)</u>  <u>Salem (Regional Lab.)</u>  <u>Thanjavur (Regional Lab.)</u>  <u>Tirunelveli (Regional Lab.)</u>  <u>Vellore (Regional Lab.)</u>  <u>Villuppuram (Regional Lab.)</u>	<u>Chennai</u> <u>Chengalpattu (E)</u> <u>Kancheepuram</u> <u>Tiruvallore</u> <u>Coimbatore City</u> <u>Coimbatore Dist.</u> <u>Nilgiris</u> <u>Erode</u> <u>Madurai City</u> <u>Madurai Dist.</u> <u>Theni</u> <u>Dindigul</u> <u>Ramnad</u> <u>Sivagangai</u> <u>Virudhunagar</u> <u>Salem</u> <u>Namakkal</u> <u>Dharmapuri</u> <u>Krishnagiri</u> <u>Thanjavur</u> <u>Nagapattinam</u> <u>Thiruvarur</u> <u>Tirunelveli City</u> <u>Tirunelveli Dist.</u> <u>Kanyakumari</u> <u>Thoothukudi</u> <u>Trichy</u> <u>Perambalur</u> <u>Pudukkottai</u> <u>Karur</u> <u>Vellore</u> <u>Thiruvannamalai</u> <u>Villupuram</u> <u>Cuddalore</u>

**ANNEXURE – III**

**THE VARIOUS UNITS IN THE REGIONAL FORENSIC SCIENCE LABORATORIES  
AND MOBILE FORENSIC LABORATORIES ATTACHED TO THEM**

<u>S.No.</u>	<u>Address of the RFSL</u>	<u>Type of analysis conducted</u>	<u>MFSL attached to RFSL (District wise)</u>
	<u>Regional Forensic Science Lab. 219, Race Course Road Coimbatore-641018</u>	<u>Biology Excise Narcotics Prohibition Toxicology</u>	<u>Coimbatore City Coimbatore Dist. Nilgiris Erode</u>
<u>2</u>	<u>Regional Forensic Science Lab. Madurai Medical College Campus Collector's Office Road Madurai-625 020</u>	<u>Biology Serology Narcotics Prohibition Toxicology</u>	<u>Madurai City Madurai Dist. Theni Dindigul</u>
<u>3</u>	<u>Regional Forensic Science Lab. 5-A Palace Road Ramanathapuram-623 501</u>	<u>Biology Prohibition Toxicology</u>	<u>Ramnad Sivagangai Virudhunagar</u>
<u>4</u>	<u>Regional Forensic Science Lab. 7 A, Sivasamipuram Extension Peramanur Main Road Salem-636 007</u>	<u>Biology Narcotics Prohibition</u>	<u>Salem Dist. Namakkal Dharmapuri Krishnagiri</u>
<u>5</u>	<u>Regional Forensic Science Lab. Thanjavur Medical College Campus Thanjavur-613004</u>	<u>Biology Narcotics Prohibition Toxicology</u>	<u>Thanjavur Nagapattinam Thiruvarur</u>
<u>6</u>	<u>Regional Forensic Science Lab. 165/90 Thiru.Vi.Ka. Nagar (Behind Government Hospital) Puttur, Trichy – 620 017</u>	<u>Biology Prohibition Toxicology</u>	<u>Trichy Dist. Perambalur Pudukkottai Karur</u>
<u>7</u>	<u>Regional Forensic Science Lab. Tirunelveli Medical College Campus Tirunelveli-627 011</u>	<u>Biology Prohibition Toxicology</u>	<u>Tirunelveli City Tirunelveli Dist. Kanyakumari Thoothukudi</u>
<u>8</u>	<u>Regional Forensic Science Lab. Phase-3, Sathuvachary [Adjacent to TNHB Government Servant Rental Quarters] Vellore-632 009.</u>	<u>Prohibition Toxicology</u>	<u>Vellore Tiruvannamalai</u>
<u>9.</u>	<u>Regional Forensic Science Lab. 21/4, Trichy Trunk Road Villupuram-605 602</u>	<u>Biology Prohibition Toxicology</u>	<u>Villupuram Cuddalore</u>

## ANNEXURE - IV (AS ON 31.12.2005)

### NAMES OF STAFF WORKING IN THE FORENSIC SCIENCES DEPARTMENT / REGIONAL FORENSIC SCIENCE LABORATORIES

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation
1)	<b>Main Lab., Chennai</b> ANTHROPOLOGY	Tmt.Nirmala Rajakumar	Assistant Director
2)		Tmt.V.Geethalakshmi	Scientific Officer
3)		Tmt.S.Alarmelmangai	Scientific Assistant Grade-I
4)		Tmt.C.Bhavani	Scientific Assistant Grade-II
5)		Tmt.C.Pushparani	Scientific Assistant Grade-II
6)		Tr.N.Selvaraj	Technician
7)		Tr.K.B.Thaiyub Mohammed	Senior Laboratory Attendant
8)		Tr.N.Elgangovan	Junior Laboratory Attendant
9)	BALLISTICS	Tr.R.Ravikumar	Assistant Director
10)		Tr.P.Rajan	Scientific Officer
11)		Dr.G.Thirunavukkarasu	Scientific Assistant Grade-I
12)		Tr.S.Vijay	Scientific Assistant Grade-II
13)		Tr.Sintha Sahul Hameed	Scientific Assistant Grade-II
14)		Tmt.A.Jayamani	Typist
15)		Tr.Mohamed Salim	Junior Laboratory Attendant
16)		Tr.A.Mani	Office Assistant
17)	BIOLOGY (Tmt.NR-AD i/c)	Tmt.Kamalakshi Krishnamoorthy	Scientific Officer
18)		Tr.M.Srinivasan	Scientific Assistant Grade-I
19)		Tmt.G.Nirmala Bai	Scientific Assistant Grade-II
20)		Tr.K.Dharani	Scientific Assistant Grade-II
21)		Tr.K.Balakrishnan	Technician
22)		Tr.K.Amarendran	Senior Laboratory Attendant
23)		Tmt.Rajeswari	Junior Laboratory Attendant
24)	CHEMISTRY	Tr.B.Shanmukham	Assistant Director
25)		Tr.K.P.Devarajan	Scientific Officer
26)		Tmt.D.Kasthuribai	Scientific Assistant Grade-I
27)		Tmt.B.Mariaselvi Rosaline	Scientific Assistant Grade-I
28)		Tmt.A.Visalakshi	Scientific Assistant Grade-II
29)		Tmt.L.C.Amutha	Scientific Assistant Grade-II
30)		Tmt.P.Manjari	Scientific Assistant Grade-II
31)		Tmt.D.Shantimathi	Technician
32)		Tr.S.Devarajulu	Senior Laboratory Attendant
33)		Tr.P.Gokula Maran	Junior Laboratory Attendant
34)		Tmt.N.P.Pameswari	Junior Laboratory Attendant
35)		Tr.J.Jayakumar	Typist
36)		Tr.N.Pulliah	Office Assistant

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation	
37)	<b>Main Lab., Chennai DOCUMENTS</b>	Tr.M.Kasi	Assistant Director	
38)		Tr.S.Muralikrishna	Scientific Officer	
39)		Tmt.V.Karpagam	Scientific Officer	
40)		Dr.P.Kirubakaran	Scientific Officer	
41)		Tr.M.T.Yuvanesan	Scientific Assistant Grade-I	
42)		Tr.T.George	Scientific Assistant Grade-I	
43)		Tr.E.D.Thamaraiselvan	Scientific Assistant Grade-I	
44)		Tmt.M.S.Vasantha Sundari	Scientific Assistant Grade-I	
45)		Tr.R.Srinivasan	Scientific Assistant Grade-II	
46)		Tr.D.Panchatcharam	Scientific Assistant Grade-II	
47)		Tr.A.Khaja Mohideen	Scientific Assistant Grade-II	
48)		Tr.P.Vadivel	Scientific Assistant Grade-II	
49)		Tr.R.Velusamy	Scientific Assistant Grade-II	
50)		Tr.S.Muthu	Scientific Assistant Grade-II	
51)		Tr.R.Sankaran	Technician	
52)		Tr.K.S.Seetharaman	Senior Laboratory Attendant	
53)		Tr.D.Raja	Junior Laboratory Attendant	
54)		<b>EXCISE</b>	Tr.S.Ayyasamy	Assistant Director
55)			Tmt.E.Ezhilarasi	Scientific Officer
56)			Tmt.D.Chitra	Scientific Assistant Grade-I
57)			Tmt.V.S.Mallika	Scientific Assistant Grade-I
58)			Tmt.B.Umadevi	Scientific Assistant Grade-I
59)			Tmt.V.Valliammal	Scientific Assistant Grade-I
60)			Tmt.T.P.Thara	Scientific Assistant Grade-I
61)			Tmt.N.Thilagavathi	Scientific Assistant Grade-I
62)			Tmt.B.Shanthi	Scientific Assistant Grade-II
63)			Tmt.K.Manjuladevi	Scientific Assistant Grade-II
64)			Tmt.Srividya Srinivasan	Scientific Assistant Grade-II
65)			Tmt.N.Kala	Scientific Assistant Grade-II
66)			Tmt.S.Jayanthi	Scientific Assistant Grade-II
67)			Tmt.D.F.Shiba	Scientific Assistant Grade-II
68)			Tr.S.N.Sivadurai	Scientific Assistant Grade-II
69)			Tmt.T.D.Sujatha	Scientific Assistant Grade-II
70)			Tr.R.Senthil Kumaran	Scientific Assistant Grade-II
71)			Tr.G.Sivaprasad	Scientific Assistant Grade-II
72)			Tr.P.Chennakesavalu	Technician
73)			Tmt.V.Rukmani	Senior Laboratory Attendant
74)	Tr.S.Joseph Ambrose		Senior Laboratory Attendant	
75)	Tmt.P.Vijayalakshmi		Senior Laboratory Attendant	
76)	Tmt.D.Vidyalatha		Senior Laboratory Attendant	
77)	Tr.S.Arumugam		Junior Laboratory Attendant	
78)	Tr.R.Shivaji		Junior Laboratory Attendant	
79)	Tmt.B.Gunavathy		Junior Laboratory Attendant	
80)	Tr.R.Emperuman		Junior Laboratory Attendant	
81)	Tmt.D.Shanthi		Junior Laboratory Attendant	
82)	Tr.R.Bhoopathy		Typist	

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation	
83)	<b>Main Lab., Chennai EXPLOSIVES</b>	Tr.C.Nadarajan	Assistant Director	
84)		Tmt.P.Subbulakshmi	Scientific Officer	
85)		Tr.M.Chandrasekharan	Scientific Assistant Grade-I	
86)		Tmt.C.Florence Devasudamani	Scientific Assistant Grade-II	
87)		Tmt.J.Manjula Devi	Scientific Assistant Grade-II	
88)		Tr.W.R.Arumugam	Technician	
89)		Tr.S.Ravi	Junior Laboratory Attendant	
90)		INSTRUMENTS(AD i/c)	Tmt.Jamuna Sivasankaran	Scientific Assistant Grade-I
91)			Tmt.D.Devaki	Scientific Assistant Grade-II
92)	Tmt.A.Lalitha		Junior Laboratory Attendant	
93)	NARCOTICS	Tr.S.Karthikeyan	Assistant Director	
94)		Tmt.R.Banumathy	Scientific Officer	
95)		Tr.C.Arulanandan	Scientific Assistant Grade-I	
96)		Tmt.D.Sophia	Scientific Assistant Grade-II	
97)		Tr.M.Sankar Kumar	Scientific Assistant Grade-II	
98)		Tr.C.Rajendran	Senior Laboratory Attendant	
99)		Tmt.A.Mary Rani	Junior Laboratory Attendant	
100)		Tmt.J.Sujatha	Junior Laboratory Attendant	
101)		PROHIBITION	Tmt.Karpagam Badragiri	Scientific Officer
102)	Tr.G.Mupudathi		Scientific Assistant Grade-I	
103)	Tmt.R.Tamil selvi		Scientific Assistant Grade-I	
104)	Tr.K.Kumar		Scientific Assistant Grade-I	
105)	Tr.G.Sridharan		Scientific Assistant Grade-II	
106)	Tr.M.Jeevanandan		Scientific Assistant Grade-II	
107)	Tr.S.Rajmohan		Scientific Assistant Grade-II	
108)	Tr.S.Prakash		Scientific Assistant Grade-II	
109)	Tr.K.Devarajan		Scientific Assistant Grade-II	
110)	Tr.L.Krishnaraju		Technician	
111)	Tr.P.Paneerselvam		Senior Laboratory Attendant	
112)	Tr.K.Balakrishnan		Junior Laboratory Attendant	
113)	Tr.A.Kondiah		Sweeper	
114)	Tr.C.Manoharan		Night Watchman	
115)	Tmt.K.Chellammal		Typist	
116)	PHOTO	Tr.S.Balakrishnan	Assistant Director	
117)		Tr.P.Varadhan	Scientific Assistant(Photo)	
118)		Tr.A.Kuttalampillai	Scientific Assistant(Photo)	
119)		Tr.C.Shanmugasundaram	Photographer	
120)		Tr.V.Arnold	Photographer	
121)		Tr.S.Rahmath Ali	Technician	
122)		Tr.D.Prasanna Kumar	Technician	
123)		Tmt.P.M.Uma Maheswari	Senior Laboratory Attendant	

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation
124)	<b>Main Lab., Chennai PHYSICS</b>	Dr.G.M.Ranjit Cecil	Assistant Director
125)		Tmt.K.Hemavathy	Scientific Officer
126)		Tmt.M.Hemalatha	Scientific Assistant Grade-I
127)		Tmt.Nalini Natarajan	Scientific Assistant Grade-II
128)		Tr.K.Manivannan	Scientific Assistant Grade-II
129)		Tr.G.Gnanasambandan	Scientific Assistant Grade-II
130)		Tr.V.Dhanachandran	Technician
131)		Tmt.T.Ramanibai	Senior Laboratory Attendant
132)		Tr.J.Sridharan	Junior Laboratory Attendant
133)		<b>R &amp; D</b>	Selvi N.Vanaja
134)	Tmt.K.RadhamaniSankaranarayanan		Scientific Officer
135)	Tmt.Jayanthi Sakthisekaran		Scientific Assistant Grade-I
136)	Selvi D.Thilaga		Scientific Assistant Grade-II
137)	Tmt.Rajshree Raghunath		Scientific Assistant Grade-II
138)	Tr.M.Manimaran		Scientific Assistant Grade-II
139)	Tr.R.Veerakumar		Technician
140)	Tr.M.Narasaiyan		Senior Laboratory Attendant
141)	Tr.G.Rameshkumar		Junior Laboratory Attendant
142)	Tmt.M.C.Indira		Junior Laboratory Attendant
143)	<b>SEROLOGY</b>	Tmt.Vimali Thiagarajan	Scientific Officer
144)		Tmt.V.Sivapriya	Scientific Assistant Grade-II
145)		Tmt.K.Nalina	Scientific Assistant Grade-II
146)		Tmt.K.Thara	Scientific Assistant Grade-II
147)		Tmt.G.Yuvarani	Scientific Assistant Grade-II
148)		Selvi K.S.Shivasankari	Scientific Assistant Grade-II
149)		Tr.P.Letchumanan	Technician
150)		Tr.C.Gopi	Senior Laboratory Attendant
151)		Tr.T.Chelladurai	Senior Laboratory Attendant
152)		Tr.K.Mani	Junior Laboratory Attendant
153)	Tmt.R.Manjula Devi	Junior Laboratory Attendant	
154)	<b>TOXICOLOGY</b>	Tr.W.Surendran Paul Mani	Assistant Director
155)		Tmt.Jalaja Pattabiraman	Scientific Officer
156)		Tmt.S.Thilagavathy	Scientific Assistant Grade-I
157)		Tr.T.S.Alagesan	Scientific Assistant Grade-I
158)		Tr.D.Bhaskar	Scientific Assistant Grade-I
159)		Tmt.V.Devi	Scientific Assistant Grade-I
160)		Tr.S.Rajaram	Scientific Assistant Grade-II
161)		Tr.V.Bhaskar	Scientific Assistant Grade-II
162)		Tmt.S.Hemalatha	Scientific Assistant Grade-II
163)		Selvi D.SujathaPriyadarshini	Scientific Assistant Grade-II
164)	Tmt.P.Lakshmi	Typist	

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation
165)		Tr.R.Muniya	Technician
166)		Tr.S.Jagannathan	Senior Laboratory Attendant
167)		Tr.Manivannan	Senior Laboratory Attendant
168)		Tmt.J.Jayanthi	Junior Laboratory Attendant
169)		Tr.D.Shanmugam	Junior Laboratory Attendant
170)		Tr.K.Babu	Junior Laboratory Attendant
171)	LIBRARY	Tr. John Jeyasekaran	Librarian
172)		Tr.R.Selvam	Senior Laboratory Attendant
173)	RECEPTION	Tr.R.Krishnamoorthy	Scientific Officer
174)		Tr.N.Suresh	Scientific Assistant Grade-II
175)		Tr.M.Shanmugam	Technician
176)		Tr.V.P.Raghu	Junior Laboratory Attendant
177)	MFSL, CHENNAI	Dr.M.Barathan	Scientific Assistant Grade-I
	MFSL,		
178)	KANCHEEPURAM	Tmt.Lakshmi Balasubramaniam	Scientific Officer
179)	MFSL, TIRUVELLORE	Tr.C.P.Ravichandran	Scientific Officer
180)	MFSL, CHENGAI(E)	Tr.Parthasarathy Koti	Scientific Officer
181)		Tr.G.Manickam	Driver
182)		Tr.Rajendra Prasad	Driver
183)		Tr.R.Jeyakumar	Driver
184)	STORES (MAIN LAB.)	Tr.P.Jeyasamuel	Technical Stores Supdt.i/c
185)		Tr.N.Devaki	Store Keeping
186)		Tr.R.Sridharan	Assistant
187)		Tr.M.Chelladurai	Assistant
188)		Tr.S.Venkatasubramanian	Assistant
189)		Tr.P.V.Ilangovan	Technical Assistant
190)		Tr.G.Gunasekaran	Plant Operator
191)		Tr.C.V.Devarajulu	Junior Assistant
192)		Tr.C.Ponnupillai	Junior Assistant
193)		Tr.K.Balaji	Junior Assistant
194)		Tmt.S.Bhuvaneswari	Typist
195)		Tr.K.Jayaraman	Technician
196)		Tmt.V.Sreelatha	Junior Laboratory Attendant
197)		Tr.K.Janakiraman	Office Assistant
198)		Tr.P.Ragiah	Gardener
199)		Tr.N.Kothandaraman	Gardener
200)		Tr.M.Nagendran	Sweeper
201)		Tr.S.Prabudoss	Sweeper
202)		Tmt.T.Chinnamma	Sweeper
203)		Tr.R.Balakrishnan	Sweeper
204)		Tmt.A.Jaya	Sweeper
205)		Tmt.M.Mary	Sweeper

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation
206)		Tmt.N.Angamma	Sweeper
207)		Tr.C.Madhavan	Sweeper
208)		Tr.A.Pattabiraman	Driver
209)		Tr.V.Balaraman	Driver
210)		Tr.R.Pugazhendiran	Driver
211)		Tr.C.Amudhan	Driver
212)	OFFICE (MAIN LAB.)	Tr.S.Rajasekar	Superintendent
213)		Tr.K.Somasundram	Superintendent
214)		Tr.K.Veeraraghavan	Superintendent
215)		Tmt.S.Jamuna	Assistant
216)		Tmt.T.V.Deivanayagi	Assistant
217)		Tmt.A.Janaki	Assistant
218)		Tmt.N.Shenbagavalli	Assistant
219)		Tr.G.Ravichandran	Assistant
220)		Tmt.Mohana	Assistant
221)		Tmt.B.Chandrika	Assistant
222)		Tmt.R.Meena	Junior Assistant
223)		Tr.A.Pandurangan	Junior Assistant
224)		Tmt.Usha Seshadri	Junior Assistant
225)		Tr.G.Selvaraj	Junior Assistant
226)		Tr.G.Dinesh Kumar	Junior Assistant
227)		Tr.D.Kumaravel	Junior Assistant
228)		Tr.S.Arokiadoss	Typist
229)		Tmt.S.Premashanthi	Telephone Operator
230)		Tr.A.J.Anthony Bosco	Record Clerk
231)		Tr.Syed Ibrahim	Office Assistant
232)		Tr.V.Selvam	Office Assistant
233)		Tr.Syed Magdoom Ali	Office Assistant
234)		Tr.A.Kurshid Sheriff	Office Assistant
235)	DIRECTOR'S CHAMBER	Tmt.M.Shree Ranjini	Steno-typist
236)		Tmt.M.Geetha	Steno-typist
237)		Tmt.K.Revathy	Steno-typist
238)		Tr.K.Selvam	Office Assistant
239)		Tr.M.Andrews	Office Assistant
240)	RFSL, COIMBATORE /	Dr.K.Rajamannar	Assistant Director
241)	MFSL	Tr.R.Muppudathi	Assistant Director
242)		Tr.D.Prabhakar	Scientific Officer
243)		Tmt.R.Vasantha	Scientific Officer
244)		Tmt.P.Dhanabagyam	Scientific Officer
245)		Tr.A.Viswamunna Mohammed	Scientific Assistant Grade-I
246)		Tr.M.Balashnamugam	Scientific Assistant Grade-I
247)		Tr.A.Thangavelu	Scientific Assistant Grade-I
248)		Tr.A.Saravanan	Scientific Assistant Grade-I
249)		Tr.G.Munirasan	Scientific Assistant Grade-I

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation
250)		Tmt.S.Uma	Scientific Assistant Grade-II
251)		Tmt.L.Sangeetha	Scientific Assistant Grade-II
252)		Tr.M.Senthil Kumar	Scientific Assistant Grade-II
253)		Tr.P.Vijayakumar	Scientific Assistant Grade-II
254)		Tr.D.Velmurugan	Scientific Assistant Grade-II
255)		Tmt.A.Thangam Bavani	Scientific Assistant Grade-II
256)		Tr.R.Ramesh	Scientific Assistant Grade-II
257)		Tr.D.Parthasarathy	Scientific Assistant Grade-II
258)		Tr.K.Venkateswaran	Scientific Assistant Grade-II
259)		Tr.V.Sivasubramanian	Scientific Assistant Grade-II
260)		Tr.D.Somasundaram	Assistant
261)		Tmt.S.Banumathy	Typist
262)		Tr.S.Alagiri	Typist
263)		Tr.P.Selvaraj	Technician
264)		Tmt.L.Saraswathi	Technician
265)		Tmt.E.Nirmala	Senior Laboratory Attendant
266)		Tr.V.Loganathan	Junior Laboratory Attendant
267)		Tmt.D.Jayanthi	Junior Laboratory Attendant
268)		Tr.M.Hariharan	Junior Laboratory Attendant
269)		Tmt.D.Alamelu	Junior Laboratory Attendant
270)		Tr.C.Palaniappan	Record Clerk
271)		Tr.N.Venugopal	Office Assistant
272)		Tmt.P.Rathinam	Sweeper
273)		Tr.P.Mister Ali	Photographer
274)	RFSL, MADURAI /	Tr.C.Vijayakumar	Assistant Director
275)	MFSL	Tmt.M.Gomathy	Scientific Officer
276)		Tmt.M.S.Hameeda Begum	Scientific Assistant Grade-I
277)		Tmt.V.Annammal Mary Stella	Scientific Assistant Grade-I
278)		Tmt.R.Meenakshi	Scientific Assistant Grade-I
279)		Tr.R.Mani	Scientific Assistant Grade-I
280)		Tmt.N.Mahalakshmi	Scientific Assistant Grade-I
281)		Tr.S.Baskaran	Scientific Assistant Grade-II
282)		Tr.A.Perumal	Scientific Assistant Grade-II
283)		Tr.P.Vijayendran	Scientific Assistant Grade-II
284)		Tr.R.Ramachandran	Scientific Assistant Grade-II
285)		Tr.C.Justin Dhanraj	Scientific Assistant Grade-II
286)		Tr.R.Rajesh	Scientific Assistant Grade-II
287)		Tr.L.B.Kuppuswamy	Assistant
288)		Tr.M.Muthuvel Ravichadnran	Typist
289)		Tmt.Lakshmi	Typist
290)		Tr.A.Vellaichamy	Record Clerk
291)		Tr.T.Balaganesan	Technician
292)		Tr.P.Sundar	Technician

Sl. No.	Name of the Division / RFSL	Name of the staff	Designation
293)		Tr.K.Gopal	Senior Laboratory Attendant
294)		Tr.T.Nagarajan	Junior Laboratory Attendant
295)		Tmt.S.Jayalakshmi	Junior Laboratory Attendant
296)		Tmt.R.Vijayalakshmi	Junior Laboratory Attendant
297)		Tmt.V.Dhanalakshmi	Junior Laboratory Attendant
298)		Tmt.I.Soliyammal	Junior Laboratory Attendant
299)		Tr.N.Nandakumar	Office Assistant
300)		Tmt.M.Sarawathy	Sweeper
301)	MFSL, MDU. CITY	Tr.T.Janakiram	Scientific Officer
302)	MFSL, MDU DIST.	Tmt.P.Kalarani	Scientific Officer
303)	MFSL, THENI	Tr.R.Jeyaprakash	Scientific Officer
304)		Tr.M.Janardhanam	Photographer
305)		Tr.A.John Selvaraj	Driver
306)	RFSL, RAMNAD	Tr.G.Ilangovan	Scientific Assistant Grade-I
307)		Tr.M.Vairamuthu	Scientific Assistant Grade-II
308)		Tmt.C.Vidyanari	Scientific Assistant Grade-II
309)		Tmt.Bagyam	Assistant
310)		Tmt.S.Thenmozhi	Junior Assistant
311)		Tmt.Fathima Rani	Junior Assistant
312)		Tr.G.Raghupathy	Technician
313)		Tr.B.Madhava Rao	Senior Laboratory Attendant
314)		Tmt.Janaki	Junior Laboratory Attendant
315)		Tmt.A.Nagajothi	Junior Laboratory Attendant
316)		Tr.Ramu	Junior Laboratory Attendant
317)		Tr.Paulraj	Packer
318)		Tr.Karunanidhi	Office Assistant
319)	MFSL, VIRUDHUNAGAR	Tmt.Sasikala Viswanath	Scientific Officer
320)	MFSL, RAMNAD	Tr.N.Kalimuthan	Scientific Officer
321)		Tr.N.Ganesan	Driver
322)	RFSL, SALEM	Tmt.S.Vijaya	Scientific Officer
323)		Tr.A.Kolanchiyappan	Scientific Assistant Grade-I
324)		Tmt.R.Geetha	Scientific Assistant Grade-II
325)		Tr.R.Manickam	Scientific Assistant Grade-II
326)		Tmt.P.Neeladevi	Assistant
327)		Tr.C.Venkatachalam	Typist
328)		Tr.N.Kotteswaran	Technician
329)		Tr.A.Xavier	Senior Laboratory Attendant
330)		Tr.P.Parimala	Junior Laboratory Attendant
331)		Tr.M.Palanichamy	Office Assistant
332)		Tr.M.Anwar Basha	Sweeper
333)	MFSL, SALEM CITY	Tr.P.Ettiappan	Scientific Officer
334)	FMSL, DHARMAPURI	Tr.A.Nagalingam	Scientific Officer

<b>Sl. No.</b>	<b>Name of the Division / RFSL</b>	<b>Name of the staff</b>	<b>Designation</b>
335)	RFSL, TRICHY	Tr.A.Kandasamy	Assistant Director
336)		Tr.S.V.Raghuraman	Scientific Officer
337)		Tr.M.Nawab John	Scientific Assistant Grade-I
338)		Tr.M.Arunagiri	Scientific Assistant Grade-II
339)		Tmt. Jaya	Scientific Assistant Grade-II
340)		Tr.G.Mohan	Assistant
341)		Tr.Arulraj	Junior Assistant
342)		Tr.P.Somasundaram	Technician
343)		Tr.M.Kandasamy	Senior Laboratory Attendant
344)		Tr.M.Srinivasan	Junior Laboratory Attendant
345)		Tr.Nagarajan	Junior Laboratory Attendant
346)		Tr.Ponnuswamy	Junior Laboratory Attendant
347)		Tr.Babu	Office Assistant
348)		Tr.Rajendran	Packer
349)	MFSL, PUDUKKOTTAI	Tr.P.Sivakumar	Scientific Officer
350)	MFSL, KARUR	Tr.V.Kanagasabapathy	Scientific Officer
351)	MFSL, PERAMBALUR	Tr.R.Balasubramanian	Scientific Assistant Grade-I
352)	RFSL, THANJAVUR	Tr.C.Ravindran	Scientific Assistant Grade-I
353)		Tmt.R.Vasugi	Scientific Assistant Grade-I
354)		Tr.S.Manisekaran	Scientific Assistant Grade-I
355)		Tr.N.Muruganandam	Scientific Assistant Grade-I
356)		Tmt.G.Valli	Scientific Assistant Grade-I
357)		Tmt.R.Avina	Scientific Assistant Grade-II
358)		Tmt.D.Vijayalakshmi	Scientific Assistant Grade-II
359)		Tr.D.Ramachandran	Scientific Assistant Grade-II
360)		Tmt.S.Thenmozhi	Scientific Assistant Grade-II
361)		Tmt.S.Gayathri	Scientific Assistant Grade-II
362)		Tr.S.S.Rajendran	Scientific Assistant Grade-II
363)		Tr.M.Subbiyan	Technician
364)		Tr.K.Radha	Senior Laboratory Attendant
365)		Tr.G.Selvakumar	Junior Laboratory Attendant
366)		Tmt.R.Chandra Kumari	Junior Laboratory Attendant
367)		Tr.V.Selvanathan	Junior Laboratory Attendant
368)		Tr.G.Arivuchelvan	Junior Laboratory Attendant
369)		Tr.R.Paramasivam	Junior Laboratory Attendant
370)		Tr.R.Vembaiyan	Junior Laboratory Attendant
371)		Tr.L.Ramaiyan	Assistant
372)		Tmt.R.Victoria Rosalind	Typist
373)		Tmt.L.Mallika	Typist
374)		Tr.S.Letchumanan	Record Clerk
375)		Tr.R.Ganesan	Office Assistant
376)		Tmt.S.Vyakula Mary	Sweeper
377)	MFSL, TIRUVARUR	Tr.V.Mohan	Scientific Officer
378)	MFSL, NAGAPATTINAM	Tmt.Radhika Balachandran	Scientific Officer
379)		Tr.S.Balakrishnan	Photographer

<b>Sl. No.</b>	<b>Name of the Division / RFSL</b>	<b>Name of the staff</b>	<b>Designation</b>
380)	RFSL, TIRUNELVELI	Tr.M.Francis Xavier	Assistant Director
381)		Tmt.Radharamani	Scientific Officer
382)		Tr.D.Donald Ravindran	Scientific Assistant Grade-I
383)		Tr.A.Gajendra Varadhan	Scientific Assistant Grade-I
384)		Tmt.L.Vijayalatha	Scientific Assistant Grade-I
385)		Tmt.M.Padma	Scientific Assistant Grade-I
386)		Tr.D.V.Arulraj	Scientific Assistant Grade-II
387)		Tr.N.Balamurugan	Scientific Assistant Grade-II
388)		Tmt.G.Kalalakshmi	Scientific Assistant Grade-II
389)		Tmt.S.Minitha	Scientific Assistant Grade-II
390)		Tmt.A.Anandi	Scientific Assistant Grade-II
391)		Tr.N.Abdul Kader	Assistant
392)		Tmt.A.Porkodiyal	Typist
393)		Tmt.A.Thangam	Typist
394)		Tr.D.Perumal	Junior Assistant
395)		Tr.R.Kumaresan	Technician
396)		Tmt.A.Palani Meenakshi	Senior Laboratory Attendant
397)		Tr.C.Pandi	Senior Laboratory Attendant
398)		Tmt.S.Sankaravadivu	Junior Laboratory Attendant
399)		Tr.K.Padmanabapillai	Junior Laboratory Attendant
400)		Tr.P.Sivakannu	Junior Laboratory Attendant
401)		Tr.M.Selvaraj	Packer
402)		Tr.S.Karuppasamy	Office Assistant
403)		Tr.S.Ondiveeraiyan	Sweeper
404)		Tr.S.Johnson Gnanaraj	Driver
405)	MFSL	Tr.R.Nellakantapillai	Scientific Officer
406)		Tr.C.Harimohan Kumar	Photographer
407)	RFSL, VELLORE	Tr.A.S.Ramu	Scientific Officer
408)		Tr.K.Pari	Scientific Assistant Grade-I
409)		Tr.R.Ashok Kumar	Scientific Assistant Grade-I
410)		Tr.A.Jagannathan	Scientific Assistant Grade-II
411)		Tr.M.Thangadurai	Scientific Assistant Grade-II
412)		Tr.C.James Anthonyraj	Scientific Assistant Grade-II
413)		Tr.P.Chidambaram	Technician
414)		Tmt.S.Pushpalatha	Senior Laboratory Attendant
415)		Tr.A.Ravi	Junior Laboratory Attendant
416)		Tr.C.Rajendran	Junior Laboratory Attendant
417)		Tr.C.Sampath	Assistant
418)		Tmt.J.Jaya	Typist
419)		Tr.W.Lourdsamy	Office Assistant
420)		Tr.K.Venkatesan	Sweeper
421)	MFSL, VELLORE	Tr.P.Ravishankar	Scientific Officer
422)	MFSL, TIRUVANNAMALAI	Tmt.V.K.Selvarani	Scientific Officer
423)		Tr.A.Shanmugasundaram	Photographer

<b>Sl. No.</b>	<b>Name of the Division / RFSL</b>	<b>Name of the staff</b>	<b>Designation</b>
424)	RFSL, VILLUPPURAM	Tmt.T.Rajalakshmi	Scientific Officer
425)		Tr.A.R.Mohan	Scientific Officer
426)		Tr.M.Udayakumar	Scientific Assistant Grade-I
427)		Tr.D.Shanmugam	Scientific Assistant Grade-II
428)		Tmt.S.Rosemani	Scientific Assistant Grade-II
429)		Tr.Muniandi	Technician
430)		Tr.Abdul Raheeb	Senior Laboratory Attendant
431)		Tr.K.Venkatesan	Junior Laboratory Attendant
432)		Tr.P.Vajravelu	Junior Laboratory Attendant
433)		Tmt.Manjula	Junior Laboratory Attendant
434)		Tr.Sundararajan	Packer
435)		Tr.N.Rajendran	Office Assistant
436)		Tr.L.Thirumalai	Assistant
437)			Tr.N.Gunachandran
438)		Tmt.S.Kala	Scientific Assistant Grade-I

## ANNEXURE – V

### PAY SCALES OF EMPLOYEES – DESIGNATION-WISE (FOR CHAPTER )

<u>Sl.No.</u>	<u>Category</u>	<u>Scale of pay</u>
1)	Director	... 16400 – 450 – 20000
2)	Additional Director	... 14300 – 400 – 18300
3)	Deputy Director	... 12000 – 375 – 16500
4)	Assistant Director	... 10000 – 325 – 15200
5)	Scientific Officer	... 8000 – 275 – 13500
6)	Scientific Assistant Grade-I	... 6500 – 200 – 10500
7)	Scientific Assistant Grade-II	... 5900 – 200 – 9900
8)	Scientific Assistant Photo	... 5900 – 200 – 9900
9)	Photographer	... 5000 – 150 – 8000
10)	Technical Stores Superintendent	... 5500 – 175 – 9000
11)	Store Keeper	... 4000 – 100 – 6000
12)	Technical Assistant	... 4500 – 125 – 7000
13)	Technician	... 3050-75-3950-80-4590
14)	Senior Laboratory Attendant	... 2650-65-3300-70-4000
15)	Junior Laboratory Attendant	... 2610-60-3150-65-3540
16)	P.A. to Director	... 8000 – 275 – 13500
17)	Superintendent	... 5500 – 175 – 9000
18)	Assistant	... 4000 – 100 – 6000
19)	Junior Assistant	... 3200 – 85 – 4900
20)	J.A.cum Typist	... 3200 – 85 – 4900
21)	Typist	... 3200 – 85 – 4900
22)	Stenographer	... 4000 – 100 – 6000
23)	Telephone Operator	... 3200 – 85 – 4900
24)	Librarian	... 4000 – 100 – 6000
25)	Record Clerk	... 2610-60-3150-65-3540

<u>Sl.No.</u>	<u>Category</u>		<u>Scale of pay</u>
26)	Office Assistant	...	2550-55-2660-60-3200
27)	Gardener	...	2550-55-2600-60-3200
28)	Driver	...	3200 – 85 – 4900
29)	Sweeper	...	2550 – 55 – 2660 – 60 – 3200
30)	Night Watchman	...	2550 – 55 – 2660 – 60 – 3200
31)	Packer	...	2550 – 55 – 2660 – 60 – 3200

## ANNEXURE – VI

### FEE FOR ANALYSIS AT FORENSIC SCIENCES DEPARTMENT, TAMILNADU

Sl.No.	Nature of case / Exhibit Examination	Agencies requiring Forensic Science Service				
		Articles/cases from Police, DV&AC and P&E Dept. of Govt. of Tamil Nadu either directly or through courts or through Govt. Medical/ Veterinary instns. (including authorised private ML Autopsy Centres), clinical toxicology cases from Govt. Medical/ Veterinary Instns. In Tamil Nadu [Class (A)]	Articles/cases from other Depts. local bodies & universities under Govt. of Tamil Nadu, licensees of Commr. of Prohn.& Excise of Tamil Nadu, cases from family courts, and other courts in Tamil Nadu wherein Govt. of Tamil Nadu is not a party. [Class (B)]	Articles/ cases from courts outside Tamil Nadu/ Departments of other State Governments including their local bodies, Universities, etc., cases of other States referred by any authority in Tamil Nadu. [Class (C)]	Articles/Cases from Public Sector Undertakings, Boards, Commissions, Tribunals, Councils etc. of Tamil Nadu/ Other States UT/ Central Governments, from Departments of UT/ Central Governments [Class (D)]	Articles/cases from Banks including nationalised banks, private hospitals/colleges & others. [Class (E)]
(1)	(2)	(3) fee	(4) fee	(5) fee	(6) fee	(7) fee
1.	Questioned Documents	NIL	Rs.1500/- for 25 exhibits; Rs.500/- for each 10 addl.exhibits.	Rs.2000/- for 25 exhibits Rs.1000/- for each 10 addl. exhibits	Rs.3000/- for 25 exhibits Rs.2000/- for each 10 addl. exhibits	Rs.4000/- for 25 exhibits Rs.3000/- for each 10 addl. exhibits
2.	Exhibits other than Documents	NIL	Rs.300/- per article	Rs.400/- per article	Rs.600/- per article	Rs.800/- per article
3.	Paternity cases (Sero-logical)	NIL	Rs.3000/- per case of 3 persons; Rs.1000/- for each addl.person	Rs.5000/- per case of 3 persons; Rs.1500/- for each addl.person	Rs.8000/-per case of 3 persons; Rs.2500/-for each addl. person	Rs.10000/-per case of 3 persons; Rs.3000/- for each addl. person
4.	Skull Super-imposition case	NIL	Rs.1500/- per case	Rs.2000/- per case	Rs.3000/- per case	Rs.3000/- per case
(1)	(2)	(3)	(4)	(5)	(6)	(7)
5.	DNA Profiling a)Paternity case	NIL	Rs.7500/- per case of 3	Rs.10000/-per case of 3	Rs.12000/- per case of 3	Rs.15000/- per case of 3

			persons; Rs.2500/- for each addl.person	persons; Rs.3000/- for each addl. person.	persons; Rs.4000/- for each addl.person	persons; Rs.5000/-for each addl.person.
	b)Other than paternity case	NIL	Rs.10000/-per case of 3 sources/items; Rs.2500/-for each addl. source/ item	Rs.12000/- per case of 3 sources/ items; Rs.3000/- for each addl. source/item	Rs.15000/- per case of 3 source/items; Rs.4000/- for each addl. source /item	Rs.15000/- per case of 3 source/items; Rs.5000/- for each addl.source /item.

**Contact Persons from the Public point of view for approach for grievance redressal :**

**Director or his nominee (Assistant Director / P.A. to the Director)  
Forensic Sciences Department, Forensic House, 30 A, Kamarajar Salai,  
Mylapore, Chennai - 600004**