

**TAMILNADU STATE TRANSPORT CORPORATION(CBE) LTD.,**  
**37, METTUPALAYAM ROAD,**  
**COIMBATORE-641 043.**

## **I. INTRODUCTION**

- 1.1** In order to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority, the Government of India have enacted "The Right to Information Act, 2005", (RTI Act) which came into force on 15.06.2005. In accordance with the provisions of Section 4(1) (b) of this Act, the Tamil Nadu State Transport Corporation (Coimbatore) Ltd., Coimbatore has brought out this Manual for information and guidance of the stakeholders and the general public.
- 1.2** The purpose of this manual is to inform the general public about this Department's Organizational set-up, functions and duties of its officers and employees, records and documents available with the Department.
- 1.3** This Manual is aimed at the public in general and users of the services, and provides information about the function, duties of the Tamil Nadu State Transport Corporation (Coimbatore) Ltd, Coimbatore and the branches under its administrative control.
- 1.4** The Tamil Nadu State Transport Corporation (Coimbatore) Ltd., has designated Thiru N.Muthukumarasamy, Deputy Manager (Finance-Corporate) and Additional Charge as a **Company Secretary i/c , Public Information Officer (PIO)**, Thiru K.S.Kannan, Assistant Manager (HRD), Coimbatore Region and Thiru A.Saminathan, Assistant Manager (PF, Accounts & RTI), Erode Region and **Assistant Public Information Officers (APIOs)** Thiru A.Muthukrishnan, Deputy Manager(Commercial), Ooty Region and N.Rajendiran, Assistant Manager(Commercial) Tiruppur Region for all matters concerning the Corporation.
- 1.5** A person requiring any information under the Act may contact **K.S.Kannan, Assistant Manager (HRD)** for Coimbatore & Ooty Regions and **Thiru A.Saminathan, Assistant Manager (PF, Accounts & RTI)** for Erode & Tiruppur Regions as **PIO**, Tamil Nadu State Transport Corporation

(Coimbatore) Ltd., Coimbatore. His Office Telephone No. is 0422-2431521;  
His E-mail address is:

[tnstcho@gmail.com](mailto:tnstcho@gmail.com)  
[tnstccbcho@gmail.com](mailto:tnstccbcho@gmail.com)

**1.6** The procedure and fee structure for getting information are as under: -

**(a)** A request for obtaining information under sub-section (1) of section 6 of the RTI Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.4 above and must be accompanied by an application fee of Rs.10/-(or applicable fee in force) by cash or by demand draft or banker's cheque or Rs.10/- Court fee stamp / Treasury chalan. The Deputy Manager(Accounts),Corporate Office, Coimbatore shall credit the amount to the following head of account:-

**Fees for Right to Information Act 2005 - 0299A**

The applicant may also remit the fee under the above head of account to the Cashiers of Head Office/Branches and produce the receipts to the Public Information Officer as an evidence for having remitted the fee.

- (b)** For providing information under sub-section (1) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.
- i. Rupees two for each page (in A-4 or A-3 size paper) created or copied;
  - ii. actual charge or cost price of a copy in larger size paper;
  - iii. Actual cost or price for samples or models; and
  - iv. For inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.
- (c)** For providing the information under sub-section (5) of section 7 of the RTI Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.
- i) For information provided in diskette or floppy, @ Rs.25/- (Twenty five) per diskette or floppy; and Rs.40/-(Forty) per C.D.
  - ii) For information provided in printed form, at the price fixed for such publication.

**1.7** Persons below the poverty line are exempt from the payment of fee mentioned in paragraph 1.6 above for seeking information under the Right to Information Act, 2005. The list of persons below poverty line approved by the Gram Panchayat and local bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

**1.8** The Transport Department has designated the Managing Director of Tamil Nadu State Transport Corporation (Coimbatore) Ltd., Coimbatore as Appellate Authority under section 19(1) of the Act. The Contact Address of the Appellate Authority is given below:

**The Managing Director,**  
Tamil Nadu State Transport Corporation(CBE) Ltd  
37, Mettupalayam Road,  
Coimbatore – 641 043.

**E-mail**

[tnstcho@gmail.com](mailto:tnstcho@gmail.com)  
[tnstccbeho@gmail.com](mailto:tnstccbeho@gmail.com)

## **II. PARTICULARS OF ORGANISATION FUNCTIONS AND DUTIES**

**(UNDER SECTION 4(1) (B) (I) OF THE RIGHT TO INFORMATION ACT 2005)**

### **1. OBJECTIVE/PURPOSE OF THE CORPORATION:**

The objective of the Corporation is to provide efficient, economical and co-ordinated transport facility to the public in the jurisdiction of Coimbatore, Tiruppur, Erode and The Nilgiris Districts. Accordingly, the Corporation is operating 1036 Mofussil, 388 Ghat, 1323 Town buses and 116 spare buses. The Corporation has been registered under Companies Act, wholly owned by the Government and all the shares are held by the Tamil Nadu and its nominees.

#### **i. BRIEF HISTORY:**

The Corporation began its operation on 01.03.1972 with 6 branches, operating 109 buses taken from the Private Sector in the name of Cheran Transport Corporation Limited, Coimbatore. Subsequently, 121 vehicles were also taken from the Private operators of the Nilgiris District

on 14.01.1973 under the scheme of nationalization. The Corporation was bifurcated on 01.04.1983 and 18.02.1994 when the fleet strength was 1204 and 1438 respectively. The new Corporations were christened as Jeeva Transport Corporation, Ltd., and Mahakavi Bharathiar Transport Corporation, Ltd., with head quarters at Erode and Udhamandalam respectively, having the operational jurisdiction over Erode & the Nilgiris districts. Again, the two Corporations were amalgamated as Tamil Nadu State Transport Corporation (Coimbatore) Ltd., on 30.12.2003.

As on 31.07.2024, TNSTC (Coimbatore) Ltd., is having a fleet of 2559 buses including 116 spare buses with 44 branches. The Corporation is operating 9.61 lakhs KMs/day and 12.29 Lakhs of (per day) passengers are traveling in the buses. The Corporation has provided employment to 16739 persons as on 31.07.2024.

## ii. ORGANISATION:

The details and subjects dealt with by various sections of the Corporation are given at page number 8, 9 and 10 of the manual.

## 2. FUNCTIONS OF THE ADMINISTRATIVE UNITS:

### A. GENERAL MANAGER(REGION)

Each Region is headed by Technical supported by the Deputy Managers, Branch Managers and other staff. The General Manager is looking after the operation and maintenance of the buses in the regions.

REGION OFFICES			
COIMBATORE	OOTY	ERODE	TIRUPPUR
S.SRIDHARAN, B.E., General Manager	K.MURALI, B.E., General Manager	T.NOHANKUMAR, BE., General Manager	V.SIVAKUMAR,B.E., General Manager
TNSTC(CBE)LTD Coimbatore Region, Mettupalayam Road, Coimbatore -641043.	TNSTC(CBE)LTD Ooty Region, 267, Willow Bond Street, Ooty Bus Stand, The Nilgiris - 643 001	TNSTC(CBE)Ltd., Erode Region Chennimalai Road, Erode-638 001.	TNSTC(CBE)Ltd., Tiruppur Region, Kangeyam Road, Tiruppur-641601
Telephone No. 0422-2431521	Telephone No. 0422-2431521	Telephone No. 0424-2275655	Telephone No. 0421-2422424
E-mail address tnstcho@gmail.com	E-mail address tnstcho@gmail.com	E-mail address <a href="mailto:erdtnstc@gmail.com">erdtnstc@gmail.com</a>	E-mail address tnstctpro@gmail.com

### **3. WORKING HOURS:**

The Corporation Office work between 09.45 and 17.30 (Lunch break is 1.00 PM to 01.30 PM). Sundays and Second Saturday – Holiday.

### **III. POWERS AND DUTIES OF OFFICERS AND EMPLOYEES** **(UNDER SECTION 4(1)(B)(II) OF THE RTI ACT)**

The Corporation is headed by the Managing Director. He is assisted by three General Managers (Coimbatore, Tiruppur & Erode), Chief Financial Officer, Deputy Managers, Selection Grade Assistant Managers and Assistant Managers. The Officers and Employees exercise the Administrative and Financial powers as laid in the Delegation of Financial powers and the Purchase Policy. The power and duties of the Officers are indicated below:

#### **A. MANAGING DIRECTOR:**

The Managing Director is the head of the Corporation. He is responsible for the careful observance of the Business Rules and Government instructions in the transaction of the business. He exercises general supervision and control over the staff working under him including General Manager, Senior Deputy Manager, Deputy Manager, Assistant Manager etc., and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. Policy matters and all important matters are dealt with in consultation with Principal Secretary to Government, Transport Department who will be the overall in-charge of the Corporation.

#### **B. GENERAL MANAGER:**

The General Manager of each regions are responsible for operation and maintenance of the buses. They exercise general supervision and control over the staff/sections placed in charge, both in regard to dispatch of business and in regard to discipline.

#### **C. CHIEF FINANCIAL OFFICER and COMPANY SECRETARY I/C:**

The above officers located at the Corporate Office of the Corporation are over all in-charge of Finance and Accounting Functions, Secretarial including Trust Accounts and Pension Payment and Audit of the activities of the organization and Personnel and Legal wing respectively.

**D. DEPUTY MANAGER/SGAMS/ASST.MANAGERS:**

The Deputy Managers/Divisional Managers exercise control over the sections placed in charge of both regard to dispatch of business and in regard to discipline.

The Corporation has various sections and the functioning of the sections is tabulated below:

<b>S.No.</b>	<b>SECTION</b>	<b>DETAILS OF SUBJECTS DEALT</b>
1.	Accounts (Compilation)	Maintenance of Books of Accounts, Budgets and Funds management.
2.	Accounts(Bills)	Passing of bills of suppliers and maintaining the related records.
3.	Audit	Auditing of all the functions of the Corporation.
4.	Trust Accounts and Settlement Section	Employees Provident Fund, Gratuity, Labour Welfare Trusts, Pension, Settlement of Provident Fund/ Gratuity etc.,
5.	Secretarial Section	Secretarial functions like convening Board Meetings/ Finance/Audit Committee Meetings. Compliance of all statutory requirements under the Companies Act.
6.	Civil	(a) Preparation of Plans, drawing and estimates (b) Execution of revenue and Capital works (c) Land acquisition.
7.	EDP	(a) Designing of systems / programmes (b) Maintenance of Computers and peripherals.
8.	Central Workshop	(a) Reconditioning of aggregates such as Engine, Gear Box and other units. (b) Construction of new bus body (c) Retreading of Tyres.
9.	Technical Wing	(a) In-charge of all Technical activities of the Corporation. (b) Maintaining preventive maintenance of buses for break down free operation.

<b>S.No.</b>	<b>SECTION</b>	<b>DETAILS OF SUBJECTS DEALT</b>
10.	Training Centre	Responsible for designing the training programme after ascertaining the needs of Corporation using modern trend aids.
11.	HRD & Personnel Wing	(a) Forecasting of man power and Planning. (b) Recruitment, Selection, Placement, Review and Promotion. (c) Wage Administration. (d) Public Information under Right to Information Act.
12.	Legal Section	Legal matters in connection with Labour laws, Motor Accident Claims Tribunal, Criminal cases and Civil Suits.
13.	Labour Welfare	(a) Follow up of all Acts in connection to Transport Industry. (b) Follow up of Union demands. (c) Canteen Management. (d) Follow up of settlement of terminal benefits of retired employees.
14.	Commercial Wing	(a) Introduction of new services. (b) Matter relating to STAT, High Court and Supreme Court. (c) Inter State Agreement.
15.	Material Wing	Purchasing, Stocking and supply of all spares and accessories.
16.	Branches	Maintenance and Operation of all Scheduled routes.

**IV. PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS**  
**(UNDER SECTION 4(1)(b)(iii) OF THE RTI ACT 2005)**

- 1) The Corporation follows the procedure laid down in Common Service Rules, Standing Orders, Purchase Policy, and Delegation of Financial Powers.
- 2) The decisions are taken based on the merits of issues, relative priorities and availability of funds in accordance with the documented procedure laid down procedures/defined criteria/Rules detailed above. The procedure of the examination is initiated by the concerned section, passes through Assistant Manager, Deputy Manager and Chief Financial

Officer to the Managing Director. Committees viz. Purchase Committee, Technical Committee etc., have been constituted to discharge the day to day functions.

- 3) If a reply is requested to be made in representation the decisions are communicated to the petitioner.
- 4) Policy decisions and review of the performance of the Corporation are taken/done by the Committees constituted viz. Finance/Audit Committees and the Board of Directors.

**V. NORMS SET FOR THE DISCHARGE OF FUNCTIONS**  
**(UNDER SECTION 4(1)(b)(iv) OF THE RTI ACT 2005)**

For the discharge of functions allocated to the Transport Corporation, the provisions made in the Common Service Rules are followed. The day to day administrative functions are governed by various set of Acts and Rules and instruction issued by the Government from time to time. Some of the commonly used Acts/Rules are

1. Common Service Rules
2. Certified Standing Order
3. Purchase Policy
4. Delegation of Financial Powers
5. The Tamil Nadu Land Acquisition Act, 1978
6. The Factories Act,1948
7. The Minimum Wages Act,1948
8. The Motor Transport Worker's Act,1961
9. The Workmen's Compensation Act,1923
10. The Tamil Nadu Transparency in Tenders Act,1998
11. The Payment of Bonus Act,1965
12. The Payment of Gratuity Act,1972
13. The Apprentices Act,1961
14. The Industrial Disputes Act,1947
15. The Trade Unions Act 1926
16. The Maternity Benefit Act,1961
17. The Payment of Wages Act 1936.
18. M.V. Act 1988.
19. The Industrial Employment (Standing Orders) Act 1946

20. The Tamil Nadu Payment of Subsistence Allowance Act 1981.
21. The Tamil Nadu Industrial Establishments (National and Festival Holidays) Act 1958.
22. The Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act 1981.

**VI. RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD FOR DISCHARGING FUNCTIONS**  
**(UNDER SECTION 4(1)(b)(v) OF THE RTI ACT 2005)**

1. The business in the Corporation is carried out with reference to the provisions contained in the following Rules and Regulation and Manuals.
  1. Common Service Rules
  2. Certified Standing Order
  3. Purchase Policy
  4. Delegation of Financial Powers
  5. The Tamil Nadu Land Acquisition Act, 1978
  6. The Factories Act, 1948
  7. The Minimum Wages Act, 1948
  8. The Motor Transport Worker's Act, 1961
  9. The Workmen's Compensation Act, 1923
  10. The Tamil Nadu Transparency in Tenders Act, 1998
  11. The Payment of Bonus Act, 1965
  12. The Payment of Gratuity Act, 1972
  13. The Apprentices Act, 1961
  14. The Industrial Disputes Act, 1947
  15. The Trade Unions Act, 1926
  16. The Maternity Benefit Act, 1961
  17. The Payment of Wages Act 1936.
  18. The M.V. Act 1988.
  19. The Industrial Employment (Standing Orders) Act 1946.
  20. The Tamil Nadu Payment of Subsistence Allowance Act 1981.
  21. The Tamil Nadu Industrial Establishments (National and Festival Holidays) Act 1958.
  22. The Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act 1981.

2. The details of the above listed Rules, Manuals and Acts are furnished below:

<b>SL. NO.</b>	<b>NAME OF ACT/RULES</b>	<b>TYPE OF DOCUMENT</b>
1.	Common Service Rules	The rules describe the provision relating to appointments, transfer, working hours, Superannuation, seniority, increment, review, fixation of pay, allowances, leave, gratuity etc.,
2	Certified Standing Order	It describes the methods of getting leave, the conduct of the employees suspension, enquiry, punishment and retirement.
3.	Procurement Policy Note & Tender Transparency Act	Describes about the method and sources (OEM / Manufacture /dealer) of Purchase.
4.	Delegation of Financial powers	It describes the powers/ monetary limits of the Officers/Committee.
5	Land Acquisition Act,1978	The procedure followed in the case of Acquisition/ Private/ Government land for public purpose is described.
6.	The Factories Act,1948	The law relating to labours in factories. Various welfare measures such as Canteen facilities, working hours, weekly off and rest to be provided for Technical staff have been described.
7.	The Minimum Wages Act,1948	This Act describes about the procedure for fixing, revising minimum wages, and rates over time in certain employments.
8.	The Motor Transport Workers' Act, 1961	An Act to promote for the welfare of Motor Transport Workers and regulate the conditions of their work such as working hours spread over etc.,
9.	The Workmen's Compensation Act,1923	It provides for the payment of compensation by certain employer for injury by accident and in factories and other establishments for matters connected therewith or incidents there to like and it describes the method of calculating compensation to be paid to the workers in the case of disability or death.
10.	The Tamil Nadu Transparency in Tender Act,1998	The Act describes the procedure to be followed for calling tenders and evaluating the same.
11.	The Payment of Bonus Act, 1965	The Act describes the eligibility, calculation and payment of Bonus to employees covered under this Act.

<b>SL. NO.</b>	<b>NAME OF ACT/RULES</b>	<b>TYPE OF DOCUMENT</b>
12.	The Payment of Gratuity Act, 1972	An Act to provide scheme of payment of gratuity and the eligibility, rate of gratuity and nomination for gratuity.
13.	The Apprentices Act,1961	Details about the regulation and control of training of Apprentices and matters connected therewith. The obligation of employees, Hours of work, leave and holidays of apprentice are covered in the Act.
14.	The Industrial Disputes Act, 1947	This act deals with provisions for the investigation and the settlement of Industrial Dispute between the employees and employer, Strikes and lockout, Lay off and retirement.
15.	The Trade Union Act,1926	It provides for the Registration of Trade Union and highlights, privileges, duties of Trade Unions and in certain respects before law relates to Trade Union.
16.	The Employment Exchanges Compulsory Notification of Vacancies Act, 1959	Provides for the compulsory Notification of vacancies, to Employment Exchanges return to be Act.
17.	The Maternity Benefit Act 1961.	Regulates the employment of women in certain establishments for certain benefits before and after child birth and to provide for maternity benefits and certain other benefits.
18.	The Payment of Payment of Wages Act 1936.	This Act regulates the payment of wages to certain class of employed persons.
19.	M.V.Act 1988	It provides registration of Motor vehicles, payment of compensation etc.,
20.	The Industrial Employment (Standing Orders) Act 1946.	This Act requires employers in industrial establishments to define conditions of employment under them.
21.	The Tamil Nadu payment of Subsistence Allowance Act 1981.	The Act provide for the payment of subsistence allowance to employees during the period of suspension.
22.	The Tamil Nadu Industrial Establishments (National and Festival Holidays) Act 1958.	This Act provides for the grant of National festival holidays to the persons employed in Industrial establishment in the State of Tamil Nadu.
23.	Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act 1981.	This Act provides for the conferment of permanent status to workmen in the Industrial establishments in the State of Tamil Nadu.
24.	The Employees Provident Funds and Miscellaneous Provisions Act 1952.	An Act to provide for the institution of Provident Funds for the employees in factories and other establishments.

**VII. STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL (UNDER SECTION 4(i)(b)(vi) OF THE RTI ACT 2005)**

Sl. No.	Category of document	Name of the document and its introducer	Procedure to obtain the document	Held by / Under control
1.	Policy Note	Contains the Policy pronouncements of the Corporation for the concerned year	Application to PIO	P.I.O.
2.	Important G.Os	Issued by Transport Department & Finance Department from time to time	Application to PIO	P.I.O.
3.	Annual Budget	Formulated for the Current financial year	Application to PIO	P.I.O.

**VIII. PARTICULARS OF ANY ARRANGEMENTS THAT EXISTS FOR CONSULTATION WITH (OR) REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS IMPLEMENTATION THEREOF (UNDER SECTION 4(i)(b)(vii) OF THE RTI ACT 2005)**

At present, there is no formal mechanism to seek consultation/participation of Public in formulation of policies of this Corporation. However their participation is there in certain Committees.

The suggestion and views on the policy matters and programmes received from the Public/Non Governmental Organisation are given due to weightage in formulating the policies and programmes. The recommendations /observations made by the Public Accounts Committee /Public Undertaking Committee /Assurance Committee/ Petition Committee/Consumer Council are also acted upon by this Committee.

**IX. A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF THE ADVICE AND AS TO WHETHER MEETING OF SUCH THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC**

**(UNDER SECTION 4(i)(b)(viii) OF THE RTIACT 2005)**

**1. BOARD:**

**BOARD OF DIRECTORS**

1.	THIRU K.PHANINDRA REDDY, IAS., ADDITIONAL CHIEF SECRETARY TO GOVERNMENT, TRANSPORT DEPARTMENT, FORT ST.GEORGE, CHENNAI-600 009.	CHAIRMAN
2	TMT R.LILLY, IAS., SPECIAL SECRETARY TO GOVT., TRANSPORT DEPARTMENT, FORT ST.GEORGE, CHENNAI-600 009.	DIRECTOR
3.	DR.ALBY JOHN VARGHESE, IAS., MANAGING DIRECTOR, METROPOLITAN TRANSPORT CORPORATION (CHENNAI) LTD., PALLAVAN HOUSE, ANNA SALAI, CHENNAI-600 002.	DIRECTOR
4	M.SIVAGURU PRABAKARAN, IAS., COMMISSIONER, COIMBATORE MUNICIPAL CORPORATION, COIMBATORE.	DIRECTOR
5.	THIRU C.R.BALAJI, B.SC., MCA, MBA, ACMA, ACS., ADDITIONAL DIRECTOR & EX- OFFICIO, JOINT SECRETARY TO GOVERNMENT, FINANCE(BPE) DEPARTMENT, FORT ST.GEORGE, CHENNAI-600 009.	DIRECTOR
6	THIRU V.VENKATARAJAN, JOINT MANAGING DIRECTOR, TAMIL NADU TRANSPORT DEVELOPMENT FINANCE CORPORATION LTD., TAMIL NADU TOURISM COMPLEX, 4 TH FLOOR, NO.2, WALLAJAH ROAD, CHENNAI-600 002.	DIRECTOR
7	THIRU R.MOHAN, MANAGING DIRECTOR, STATE EXPRESS TRANSPORT CORPORATION (TAMIL NADU) LTD., PALLAVAN SALAI, CHENNAI-600 002.	DIRECTOR

8	THIRU K.ELANGOVAN, MANAGING DIRECTOR, TAMIL NADU STATE TRANSPORT CORPORATION (SALEM) LTD., 12,RAMAKRISHNA ROAD, SALEM-636 007.	DIRECTOR
9	THIRU R.SINGARAVELU MANAGING DIRECTOR TAMIL NADU STATE TRANSPORT CORPORATION (MADURAI) LTD, BYE PASS ROAD, MADURAI-625 016.	DIRECTOR
10	THIRU R.PONMUDI, MANAGING DIRECTOR TAMIL NADU STATE TRANSPORT CORPORATION (KUMBAKONAM) LTD., RAILWAY STATION NEW ROAD, KUMBAKONAM-612 001.	DIRECTOR
11	THIRU K.DHASARADHAN, MANAGING DIRECTOR, TAMIL NADU STATE TRANSPORT CORPORATION (TIRUNELVELI) LTD., NO.19, TRIVENDRUM ROAD, VANNARPETTAI POST, TIRUNELVELI-627 003.	DIRECTOR
12	THIRU H.RAMESH, SUPERINTENDING ENGINEER, HIGHWAYS DEPARTMENT, COIMBATORE CIRCLE, TRICHY ROAD, COIMBATORE-641 018.	DIRECTOR
13	TMT. CT.SARASWATHI, B.COM., FCS., WOMEN-CUM- INDEPENDENT DIRECTOR, COMPANY SECRETARY, NO.4408, EMBASSY RESIDENCY PHASE 1, PERUMBAKKAM, CHENNAI - 600 100.	WOMAN DIRECTOR CUM INDEPENDENT DIRECTOR
14	Dr V.AMUDHAN, BE., M.SC.,PH.D., INDEPENDENT DIRECTOR, 1/974, NSC BOSE STREET, BHAVANI NAGAR, REDHILLS, CHENNAI - 600 052.	INDEPENDENT DIRECTOR
15	THIRU S.JOSEPH DIAZ, MANAGING DIRECTOR, TAMIL NADU STATE TRANSPORT CORPORATION (COIMBATORE) LTD., 37, METTUPALAYAM ROAD, COIMBATORE - 641 043.	MANAGING DIRECTOR

## **2. FINANCE COMMITTEE:**

1.	THIRU C.R.BALAJI, B.SC., MCA, MBA, ACMA, ACS., ADDITIONAL DIRECTOR & EX- OFFICIO, JOINT SECRETARY TO GOVERNMENT, FINANCE(BPE) DEPARTMENT, FORT ST.GEORGE, CHENNAI-600 009.	Member
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2.	THIRU R.MOHAN, MANAGING DIRECTOR, STATE EXPRESS TRANSPORT CORPORATION (TAMIL NADU) LTD., PALLAVAN SALAI, CHENNAI-600 002.	Member
3.	THIRU S.JOSEPH DIAZ, MANAGING DIRECTOR, TAMIL NADU STATE TRANSPORT CORPORATION (COIMBATORE) LTD., 37, METTUPALAYAM ROAD, COIMBATORE - 641 043.	Member

### **3. AUDIT COMMITTEE:**

1.	THIRU C.R.BALAJI, B.SC., MCA, MBA, ACMA, ACS., ADDITIONAL DIRECTOR & EX- OFFICIO, JOINT SECRETARY TO GOVERNMENT, FINANCE(BPE) DEPARTMENT, FORT ST.GEORGE, CHENNAI-600 009.	Member
2.	TMT. CT.SARASWATHI, B.COM., FCS., WOMEN-CUM- INDEPENDENT DIRECTOR, COMPANY SECRETARY, NO.4408, EMBASSY RESIDENCY PHASE 1, PERUMBAKKAM, CHENNAI - 600 100.	Member
3.	Dr V.AMUDHAN, BE., M.SC.,PH.D., INDEPENDENT DIRECTOR, 1/974, NSC BOSE STREET, BHAVANI NAGAR, REDHILLS, CHENNAI - 600 052.	Member

## **X. DIRECTORY OF OFFICERS AND MONTHLY REMUNERATION RECEIVED BY THE OFFICERS INCLUDING THE SYSTEMS OF COMPENSATION AS PROVIDED BY THE REGULATION (UNDER SECTION 4 (i)(b)(ix) and (x) OF THE RTI ACT 2005)**

SL. NO.	NAME OF THE OFFICER	DESIGNATION
<b>MANAGER CADRE-SCALE OF PAY (123100-215900 PLUS ALLOWANCES)</b>		
1.	Thiru S.JOSEPH DIAZ,	MANAGING DIRECTOR

<b>SENIOR DEPUTY MANAGER (61900-196700 PLUS ALLOWANCES)</b>		
1	Thiru S.SRIDHARAN	GENERAL MANAGER (COIMBATORE REGION)
2	Thiru K.SELVAKUMAR	GENERAL MANAGER (COIMBATORE REGION-TECH)
3	Thiru T.MOHANKUMAR	GENERAL MANAGER (ERODE REGION)
4	Thiru K.MURALI	GENERAL MANAGER (OOTY REGION)
5	Thiru V.SIVAKUMAR	GENERAL MANAGER (TIRUPPUR REGION)
6	Tmt K.SWARNALATHA	SENIOR DEPUTY MANAGER (HRD)

<b>DEPUTY MANAGER - SCALE OF PAY (RS.59300-187700 PLUS ALLOWANCES) TVL.</b>		
<b>FINANCE AND ACCOUNTS</b>		
1	N.MUTHUKUMARASAMY	DEPUTY MANAGER
<b>TECHNICAL</b>		
2	C.VAIRAVASUNDRAM	DEPUTY MANAGER
3	A.R.RAMAKRISHNAN	DEPUTY MANAGER
4	V.CHELLAPPAN	DEPUTY MANAGER
5	M.G.JAISANKAR	DEPUTY MANAGER
6	R.JAGADEESH	DEPUTY MANAGER
7	M.YUVARAJ	DEPUTY MANAGER
8	A.MATHAVAMANI	DEPUTY MANAGER
9	R.RADHAKRISHNAN	DEPUTY MANAGER
10	A.MURUGANANTHAM	DEPUTY MANAGER
11	R.VASUDEVAN	DEPUTY MANAGER

<b>ASSISTANT MANAGER - SCALE OF PAY (RS. 56100-177500 PLUS ALLOWANCES) TVL.</b>		
1	K.S.KANNAN	ASSISTANT MANAGER
2	C.SENTHILKUMAR	ASSISTANT MANAGER
3	S.RAMANATHAN	ASSISTANT MANAGER
4	K.R.RAJKUMAR	ASSISTANT MANAGER
5	P.JOTHIMANIKANDAN	ASSISTANT MANAGER
6	V.MANIVANNAN	ASSISTANT MANAGER
7	S.MANIVANNAN	ASSISTANT MANAGER
8	R.NATARAJ	ASSISTANT MANAGER
9	S.BASKARAN	ASSISTANT MANAGER

10	G.KARTHICK	ASSISTANT MANAGER
11	N.JAYAPRAKASH	ASSISTANT MANAGER
12	A.ALBIN	ASSISTANT MANAGER
13	A.SAMINATHAN	ASSISTANT MANAGER
14	P.ARUMUGAM	ASSISTANT MANAGER
15	D.PRAKASHKUMAR	ASSISTANT MANAGER
16	J.SATHISH	ASSISTANT MANAGER
17	N.RAJENDRAN	ASSISTANT MANAGER
18	N.P.CHANDRASEKARAN	ASSISTANT MANAGER
19	S.VADIVELU	ASSISTANT MANAGER
20	G.SARAVANAN	ASSISTANT MANAGER
21	A.GANESAN	ASSISTANT MANAGER
22	C.RAMAMOORTHY	ASSISTANT MANAGER
23	K.GOPALAKRISHNAMOORTHY	ASSISTANT MANAGER
24	S.GOKULAKRISHNAN	ASSISTANT MANAGER
25	P.RAMKUMAR	ASSISTANT MANAGER
26	K.SETHUPATHY	ASSISTANT MANAGER
27	ARUMUGAM P	ASSISTANT MANAGER
28	B.RAJESHWARI	ASSISTANT MANAGER
29	M.SEKAR	(GOVT.PRO) - DEPUTATION
30	M.DURAISAMY	(GOVT.PRO) - DEPUTATION
31	N.DHANABAL	ASSISTANT MANAGER
32	N.RAMESH	ASSISTANT MANAGER
33	B.SATHIYA PRIYA	ASSISTANT MANAGER
34	M.RAVICHANDRAN	ASSISTANT MANAGER
35	G.KRISHNAMOORTHY	ASSISTANT MANAGER
36	S.GUNASEKARAN	ASSISTANT MANAGER
37	I.SAHUL HAMEED	ASSISTANT MANAGER
38	K.JAYANTHI	ASSISTANT MANAGER

<b>CATEGORY WISE - SCALE OF PAY</b>		
<b>S.NO</b>	<b>POST OF CATEGORY</b>	<b>SCALE OF PAY</b>
1	DRIVER	17700-56200
2	SENIOR DRIVER	18200-57900
3	SELECTION GRADE DRIVER	18800-59900
4	SPECIAL GRADE DRIVER	19300-112400

<b>CATEGORY WISE - SCALE OF PAY</b>		
<b>S.NO</b>	<b>POST OF CATEGORY</b>	<b>SCALE OF PAY</b>
1	CONDUCTOR	17500-55200
2	SENIOR CONDUCTOR	18000-56900
3	SELECTION GRADE CONDUCTOR	18500-58600
4	SPECIAL GRADE CONDUCTOR	19000-112400
<b>S.NO</b>	<b>POST OF CATEGORY</b>	<b>SCALE OF PAY</b>
1	JUNIOR TRADES MAN	18000-56900
2	ASSISTANT TRADES MAN	18500-58600
3	TRADES MAN	19000-60300
4	SENIOR TRADES MAN	19500-113500
<b>S.NO</b>	<b>POST OF CATEGORY</b>	<b>SCALE OF PAY</b>
1	JUNIOR ASSISTANT	18000-56900
2	ASSISTANT	18500-58600
3	SENIOR ASSISTANT	19100-60400
4	SELECTION GRADE ASSISTANT	19500-62000
5	SELECTION GRADE SENIOR ASSISTANT	35400-112800
6	CLERK	17500-55200
7	SENIOR CLERK	18000-56900
8	ASSISTANT	18500-58600
9	SENIOR ASSISTANT	19000-60300
10	SENIOR ASSISTANT	19700-62200
<b>S.NO</b>	<b>POST OF CATEGORY</b>	<b>SCALE OF PAY</b>
1	SUPERINTENDENT	36900-116600
2	SENIOR SUPERINTENDENT	37200-117600
<b>S.NO</b>	<b>POST OF CATEGORY</b>	<b>SCALE OF PAY</b>
1	JUNIOR ENGINEER	35900- 113500
2	ASSTISTANT ENGINEER	37700- 119500
3	SENIOR ASSISTANT ENGINEER	56100- 177500
4	SELECTION GRADE ASSISTANT ENGINEER	56900 - 180500
5	JUNIOR ENGINEER	35900- 113500
6	FOREMAN	35900-113500

7	GENERAL FOREMAN	36200-114800
8	WORK SHOP SUPERINTENDENT	36400-115700

<b>CATEGORY WISE - SCALE OF PAY</b>		
<b>S.NO</b>	<b>POST OF CATEGORY</b>	<b>SCALE OF PAY</b>
1	CHECKING INSPECTOR	35600-112800
2	DRIVING INSPECTOR	35600-112800
3	TRAFFIC INSPECTOR	35900-113500
4	TRAFFIC MANAGER	36200-114800
5	SENIOR TRAFFIC MANAGER	36400-115700

**XI. BUDGET ALLOCATION OF EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURE AND REPORTS ON DISBURSEMENT MADE (UNDER SECTION 4(i)(b)(xi) OF THE RTI ACT,2005)**

The details of Budget Estimates are given below:

<b>(Rs.in lakhs)</b>	
<b>SCHEMES NAME</b>	<b>B.E. 2024-25</b>
1. LAND	294.17
2. BUILDINGS	1215.95
3. BUSES	41015.14
4. OTHER VEHICLE	0.00
5. PLANT & MACHINERIES	150.00
6. COMPUTER	116.77
7. OFFICE EQUIPMENT	19.48
8. ELECTRICALS & UPS	26.30
<b>TOTAL</b>	<b>42837.81</b>

**XII. THE MANNER OF EXECUTION OF SUBSIDY PROGRAMME, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMME**

**(UNDER SECTION 4(i)(b)(xii) OF THE RTI ACT 2005)**

The Department does not directly administer any subsidy programmes.

**XIII. PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATIONS**

**(UNDER SECTION 4(i)(b)(xiii) OF THE RTI ACT 2005)**

No concession or permits or authorization has been granted to the individuals or firms or companies in the Department.

**XIV. DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY IT, REDUCED AN ELECTRONIC FORM**

**(UNDER SECTION 4(i)(b)(xiv) OF THE RTI ACT 2005)**

1. Tpt.Dept : <https://www.tn.gov.in/departement/33>
2. Coimbatore : [tnstccbeho@gmail.com](mailto:tnstccbeho@gmail.com)
3. Erode : [erdtnstc@gmail.com](mailto:erdtnstc@gmail.com)
4. Tiruppur : [tnstctprro@gmail.com](mailto:tnstctprro@gmail.com)
5. Ooty : [ootygm@gmail.com](mailto:ootygm@gmail.com)

**XV. PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION**

**(UNDER SECTION 4(i)(b)(xv) OF THE RTI ACT, 2005)**

The public are passed with information through Notice Board, Newspapers, Web site, Exhibitions and other means of advertising.

**XVI. NAME AND DESIGNATION AND OTHER PARTICULARS OF PUBLIC INFORMATION OFFICERS**

**(UNDER SECTION 4(i)(b)(xvi) OF THE RTI ACT 2005)**

**PUBLIC INFORMATION OFFICER/ASST. PUBLIC INFORMATION OFFICER:**

NAME (TVL/TMT.)	DESIGNATION	STD CODE	PHONE NO OFFICE	EMAIL	ADDRESS
K.S.KANNAN (PIO)-CBE	ASSISTANT MANAGER (HRD)/PUBLIC INFORMATION OFFICER	0422	2431521	<a href="mailto:tnstcho@gmail.com">tnstcho@gmail.com</a>	TNSTC (CBE) LTD., COIMBATORE

NAME (TVL/TMT.)	DESIGNATION	STD CODE	PHONE NO OFFICE	EMAIL	ADDRESS
A.SAMINATHAN (PIO)-ERD	DEPUTY MANAGER (ACCOUNTS & RTI)	0422	2275655	<a href="mailto:erdtnstc@gmail.com">erdtnstc@gmail.com</a>	TNSTC (CBE) LTD., ERD REGION, ERODE
D.PRAKASHKUMAR (APIO)	DEPUTY MANAGER (COMMERCIAL) OOTY REGION OFFICE OOTY.	0423	2441260	<a href="mailto:Ootygm@gmail.com">Ootygm@gmail.com</a>	TNSTC (CBE) LTD., OOTY REGION, OOTY.
N.RAJENDIRAN (APIO)	ASSISTANT MANAGER (COMMERCIAL) TPR REGION OFFICE TIRUPPUR.	2421	2422424	<a href="mailto:tnstctpro@gmail.com">tnstctpro@gmail.com</a>	TNSTC (CBE) LTD., TIRUPPUR REGION, TIRUPPUR.

**DEPARTMENT OF APPELLATE AUTHORITY:**

NAME	DESIGNATION	STD CODE	PHONE NO OFFICE	EMAIL	ADDRESS
THIRU S.JOSEPH DIAZ	MANAGING DIRECTOR	0422	2431521	<a href="mailto:tnstcho@gmail.com">tnstcho@gmail.com</a>	MANAGING DIRECTOR, TNSTC (CBE) LTD., COIMBATORE-43.

**MANAGING DIRECTOR  
TNSTC (COIMBATORE) LIMITED**